

Mount Joy Borough Authority
Regular Monthly Meeting
May 5, 2020
Minutes

The Mount Joy Borough Authority held its regular meeting on this date in the Council Chambers of the Borough Office Building and via online Zoom due to the COVID-19. Present were Chairman Rebman, Vice-Chairman Derr (Zoom), Mr. Metzler (Zoom) and Mr. Ruffini. Also present were Angie Fenicle, Joe Ardini and Scott Kapcsos and Mike Davis from Barley Snyder (Zoom). Mr. Weems was absent. Chairman Rebman called the meeting to order at 4 PM.

Public Input Period

No one from the public was present.

Authority Engineer Report

Due to the COVID-19 Virus, a written report was provided for review.

Authority Manager Report

Due to the COVID-19 Virus, a written report was provided for review.

Mr. Ardini discussed with the Board PLC Upgrades to improve communications from Wells 1 and 2 to the new radio system at the water plant. Mr. Bruce Sherman will be performing the communications portion and provide drawings to wire Wells 1 and 2. The Authority received a quote from Mr. Sherman not to exceed \$48,000. Mr. Ardini stated that parts would be approximately \$35,000 and would need to acquire a quote for installation. The Authority Board authorized staff to move forward with the project.

Mr. Rebman asked for an update on the open Construction Laborer position. Mr. Ardini replied noting that five applications were received and is looking to interview one. Mr. Ardini also noted that he was contacted by Thaddeus Stevens for possible internship. Mr. Ardini was also directed to reach out to LCCTC to see if there may be graduates looking for placement as well.

Operation Manager Report

Due to the COVID-19 Virus, a written report was provided for review.

Business Manager Report

Mrs. Fenicle noted that the annual audit will start on May 26th and will be performed remotely dependent upon state restrictions.

Minutes of the Previous Meeting

A **MOTION** was made by Mr. Derr and a second by Mr. Metzler to approve the March 17, 2020 and April 7, 2020 meeting minutes as presented; motion carried.

Unfinished Business

There was no unfinished business to discuss.

New Business

A **MOTION** was made by Mr. Ruffini and a second by Mr. Derr to approve Payment Application No. 1 from Minoan, Inc. in the amount of \$207,000 for the Lumber Street Water Tank Rehab Project as recommended by ARRO Consulting's letter dated April 27, 2020; motion carried.

A **MOTION** was made by Mr. Metzler and a second by Mr. Derr to approve the Water and Sanitary Sewer Improvement Plans for Laurel Harvest Labs as recommended by ARRO Consulting's letter dated April 27, 2020; motion carried.

Any Other Matter Proper to Come Before the Authority

There as no other matter proper to come before the Authority.

Authorization to Pay Bills

A **MOTION** was made by Mr. Metzler and a second by Mr. Ruffini to approve the attached Requisition No. 1 as follows: \$71,868.68 for the Water Operating Fund and \$68,843.79 for the Sewer Operating Fund; motion carried.

A **MOTION** was made by Mr. Derr and a second by Mr. Ruffini to approve the attached Requisition No. WBRI 20-8 from the Water Bond Redemption and Improvement Fund in the amount of \$229,946.78; motion carried.

A **MOTION** was made by Mr. Metzler and a second by Mr. Derr to approve the attached Requisition No. SBRI 20-5 from the Sewer Bond Redemption and Improvement Fund in the amount of \$4,668.51; motion carried.

Adjournment

There being no further business, a **MOTION** was made by Mr. Derr and seconded by Mr. Ruffini to adjourn; motion carried, and the meeting adjourned at 4:30 PM.

Respectfully submitted,

Paul F. Ruffini
Assistant Secretary