



**Mount Joy Borough Authority Meeting
Agenda
4:00 PM, May 7, 2024**

1. Call to Order
2. Pledge of Allegiance
3. Roll Call - Mr. Rebman, Mr. Derr, Mr. Metzler, Mr. Ruffini and Mr. Melhorn
4. Public Input Period – Hearing of any citizen within the service area.
5. Reports
 - A. Authority Manager
 - B. Business Manager
6. Approval of the Minutes – Approval of the minutes from April 2, 2024.
7. Unfinished Business
8. New Business
 - A. Consider approval of Resolution No. 8-24 to amend the Resolution of August 6, 1991 Imposing Tapping and Connection Fees for the Sewer System.
9. Any other matter proper to come before the Authority
10. Authorization to pay bills
 - A. Consider approval of Requisition No. 1 for the Water Operating Fund in the amount of \$127,503.97 and Sewer Operating Fund in the amount of \$156,881.34.
 - B. Consider approval of Requisition No. WBRI 24-5 from the Water Bond Redemption and Improvement Fund in the amount of \$6,153.10.
 - C. Consider approval of Requisition No. SBRI 24-5 from the Sewer Bond Redemption and Improvement Fund in the amount of \$2,869.50.
11. Meetings and dates of importance
 - A. Tuesday, May 21, 2024 Pre-Authority Meeting – 4 PM
 - B. Tuesday, June 4, 2024 Regular Monthly Meeting – 4 PM
 - C. Tuesday, June 18, 2024 Pre-Authority Meeting – 4 PM
 - D. Tuesday, June 25, 2024 Administration Committee Meeting – 10 AM
12. Executive Session
13. Adjournment

Mount Joy Borough Authority
Pre-Authority
April 2, 2024
Minutes

The Mount Joy Borough Authority held its Pre-Authority meeting on this date in Council Chambers of the Borough Offices Building. Present were Chairman Rebman, Mr. Metzler, and Mr. Melhorn. Also, present were Angie Fenicle, and Scott Kapcsos, and Mike Davis from Barley Snyder. Mr. Derr and Mr. Ruffini were absent. Chairman Rebman called the meeting to order at 4 PM.

Public Input Period

Mr. Corey Adam from Herbert, Rowland & Grubic, Inc. was present due to the action item on the agenda for Core5.

Authority Manager Report

Mr. Kapcsos provided a written report and highlighted the following:

Mr. Kapcsos informed the Board that Amerigreen was in and hauled out 561.5 tons of Biosolids. Mr. Melhorn asked if the Authority considered reaching out to farmers or PennAG? Mr. Kapcsos replied that some farmers used to use the product however, that has subsided. Mr. Kapcsos also noted that the Authority has not researched PennAG options; Mr. Melhorn noted that he will do some research within the industry.

Mr. Kapcsos provided an update on the South Jacob Street Water Plant Startup: Mr. Kapcsos stated that Authority staff met with ARRO Consulting following communications with SRBC and PA DEP. Mr. Kapcsos noted that PA DEP is requiring the Authority to perform one source sampling prior to starting the plant and provide a report showing that the filters were stored according to manufacturer specifications. Mr. Kapcsos also informed the Board that SRBC is requesting more information for the docket renewal; SRBC proposed to change the docket language to note that the pass by condition for Well #3 be lifted and to use South Jacob Street Water Plant as the primary source, furthermore, Well's #1 and #2 will be used as needed to meet system demand.

Mr. Kapcsos informed the Board that the Authority discovered a water service issue relating 33-35 West Main Street. Mr. Kapcsos stated that this property was subdivided thirty years ago but the new owner purchased both lots and the water services were not investigated to verify separate water services per the Authority's specifications. Mr. Kapcsos stated that these properties have now been sold to two separate purchasers and these water services need to be separated. Mr. Kapcsos proposed to the Board that the Authority absorbs the cost of the water connection from the water main to the curb stop to bring these properties up to the current specifications; the new owners are responsible to separate the plumbing within the two buildings and will be inspected upon completion.

Mr. Kapcsos provided updates on various reporting requirements: Mr. Kapcsos stated that Authority staff has completed and submitted the CCR report.

Mr. Kapcsos provided an update on the Construction Department Shop Building: Mr. Kapcsos informed the Board that a base plan with measurements was sent to ARRO for review and to start drafting a sketch.

Mr. Kapcsos provided an update on the COVID-19 ARPA H2o PA Grants:

- Dystor Rehabilitation Project: Mr. Kapcsos stated that the Authority hopes to approve the contract next week after some suggested changes to be made.

Mr. Kapcsos provided an update on the water meter replacement project: Mr. Kapcsos stated that of the 236 letters sent, 235 customers have scheduled appointments and 235 meters have been installed of the 236 customers. Mr. Kapcsos stated that six properties were added on Joy Avenue and East Main Street of which five of the six are installed; the remaining property is currently for sale waiting on settlement.

Business Manager Report

Mrs. Fenicle informed the Board that Authority staff are moving forward looking at the customer accounts and sending water termination notices. Mrs. Fenicle discussed the procedures that the Authority follows to help customers establish payment plans and or place a lien on the property.

Minutes of the Previous Meeting

A **MOTION** was made by Mr. Metzler and a second by Mr. Melhorn to approve the March 5, 2024, meeting minutes as presented; motion carried.

Unfinished Business

There was no unfinished business to discuss.

New Business

A **MOTION** was made by Mr. Metzler and a second by Mr. Melhorn to approve Resolution No. 5-24 amending the Water Rate Schedule effective May 1, 2024; motion carried.

A **MOTION** was made by Mr. Metzler and a second by Mr. Melhorn to approve Resolution No. 6-24 amending the Sewer Rate Schedule effective May 1, 2024; motion carried.

A **MOTION** was made by Mr. Melhorn and a second by Mr. Metzler to approve the Water System 2024-2025 fiscal year budget; motion carried.

A **MOTION** was made by Mr. Melhorn and a second by Mr. Metzler to approve the Sewer System 2024-2025 fiscal year budget; motion carried.

A **MOTION** was made by Mr. Melhorn and a second by Mr. Metzler to approve the Final Subdivision and Land Development Plan / Water and Sanitary Sewer Improvement Plans for Core5 at I283 as per ARRO Consulting's letter dated January 31, 2024; motion carried. Mr. Kapcsos made the Board aware that a Right-of-Way and an Encroachment Agreement will need to be approved at a later date for this project.

A **MOTION** was made by Mr. Metzler and a second by Mr. Melhorn to approve the Final Subdivision and Land Development Plan / Water and Sanitary Sewer Improvement Plans for Jura, Inc. as per ARRO Consulting's letter dated March 28, 2024; motion carried.

A **MOTION** was made by Mr. Melhorn and a second by Mr. Metzler to approve the Rapho Triangle East (RTE) EDU Buyback Agreement; motion carried.

Any Other Matter Proper to Come before the Authority

Mr. Rebman noted that himself and Mr. Kapcsos attended a management leadership training held by PMAA.

Mr. Kapcsos informed the Board the Chiques Crossing development withdrew their conditional use application.

Authorization to Pay Bills

A **MOTION** was made by Mr. Metzler and a second by Mr. Melhorn to approve the attached Requisition No. 21 as follows: \$95,032.71 for the Water Operating Fund and \$124,249.75 for the Sewer Operating Fund; motion carried.

A **MOTION** was made by Mr. Melhorn and a second by Mr. Metzler to approve the attached Requisition WBRI 24-4 from the Water Bond Redemption and Improvement Fund in the amount of \$216,920.75; motion carried.

A **MOTION** was made by Mr. Metzler and a second by Mr. Melhorn to approve the attached Requisition SBRI 24-4 from the Sewer Bond Redemption and Improvement Fund in the amount of \$665,916.25; motion carried.

Adjournment

There being no further business, a **MOTION** was made by Mr. Metzler and seconded by Mr. Melhorn to adjourn. Motion carried and the meeting adjourned at 5:58 PM.

Respectfully submitted,

J. Michael Melhorn
Secretary

MOUNT JOY BOROUGH AUTHORITY

RESOLUTION NO. 8-24

**RESOLUTION AMENDING THE RESOLUTION OF
AUGUST 6, 1991 IMPOSING TAPPING AND CONNECTION FEES**

WHEREAS, Mount Joy Borough Authority (the “Authority”) adopted a Resolution imposing, among other fees, tapping and connection fees on August 6, 1991 (the “1991 Tapping Fee Resolution”), which has been amended from time to time; and

WHEREAS, on June 21, 2005, the Authority adopted a Resolution revising sewer tapping fees in accordance with changes to the Municipality Authorities Act (53 Pa. C.S.A., Chapter 56, as amended and supplemented from time to time); and

WHEREAS, the Authority, pursuant to a Reimbursement Agreement dated December 7, 2021 between the Authority and Rapho Associates, L.P. (“Developer”), the Authority has agreed to reimburse the Developer for Developer’s costs in constructing certain sewer improvements described in the Plan referenced in Recital B of 2021 Reimbursement Agreement (the “Rapho Associates Sewer Improvements”); and

WHEREAS, by correspondence dated April 9, 2024, the Authority’s consulting engineers, ARRO Consulting, Inc., confirmed the project costs eligible for reimbursement at \$1,765,288.21 and calculated the Rapho Associates Sewer Reimbursement Component at \$42,030.67 per EDU; and

WHEREAS, the Authority wishes to amend the 1991 Tapping Fee Resolution by adding to its sewer system tapping fee, a reimbursement component for Rapho Associates, L.P. as permitted under the Act.

NOW, THEREFORE, BE IT RESOLVED by the Board of Mount Joy Borough Authority as follows:

1. Reimbursement Component Within Reimbursement Area. There is hereby fixed and imposed upon the owner of each property making a connection to or an extension of the Rapho Associates Sewer Improvements (“Reimbursement Area”), an additional sewer tapping fee component, to be labeled the “Rapho Associates Reimbursement Component,” in the amount of \$42,030.67 per EDU. The reimbursement component has been calculated by dividing the total eligible costs for reimbursement of \$1,765,288.21 by forty-two (42) EDUs. The Rapho Associates Reimbursement Component, established by this Resolution, together with the capacity component of tapping fees and any other applicable tapping fee component, shall be payable as set forth in the Authority’s Rules and Regulations and Tapping Fee Resolutions, as amended from time to time. With the adoption of the Resolution, the Authority’s 1991 Tapping Fee Resolution is amended, and the Authority staff is directed to update the Authority’s fee schedule accordingly.

2. Effective Date. This Resolution shall be effective on the date of adoption of the Resolution by the Authority Board. The Rapho Associates Reimbursement Component shall remain in effect for five (5) years from March 19, 2024 (“Acceptance Date”), the date that the Authority accepted dedication of the sewer facilities in question from Developer, if Rapho Township enacts and enforces a mandatory connection ordinance which requires the identified properties in the Rapho Business Park to connect to the Authority’s sanitary sewer system. Should Rapho Township not enact nor enforce said mandatory connection ordinance, the reimbursement part of the tapping fee shall be in effect for ten (10) years from the Acceptance Date.

3. Payment of Reimbursement Tapping Fees. The Rapho Associates Reimbursement Component tapping fees received by the Authority from customers, shall be paid by the Authority to Developer, from time to time, as provided for in the 2021 Reimbursement Agreement. After the expiration of the term of the reimbursement part of the tapping fee, the Authority’s reimbursement obligation to Developer shall terminate and the Authority shall thereafter not be obligated or required to impose the reimbursement part of the tapping fee for the sewer facilities in question.

4. Calculations of Reimbursement Component. The calculations of ARRO Consulting, Inc., the Authority’s consulting engineer, with respect to the Reimbursement Component, and the supporting materials prepared by Developer, setting forth the costs incurred by the Developer for the Rapho Associates Sewer Improvements which are subject to reimbursement, are available for inspection by the public upon request.

5. Reimbursement Area. Attached hereto is a map, showing the Reimbursement Area outlined in red. The map defining the Reimbursement Area is made a part of this Resolution.

6. Miscellaneous. Except as modified herein, the Authority’s 1991 Tapping Fee Resolution, and all amendments thereto, shall remain in full force and effect.

MOUNT JOY BOROUGH AUTHORITY

By: _____

Attest: _____

Adopted: May 7, 2024



MOUNT JOY BOROUGH AUTHORITY
P.O. BOX 25
MOUNT JOY, PA 17552

TELEPHONE: (717) 653-5938
FAX: (717) 653-6680

INCORPORATED 1948

WATER OPERATING REQUISITION NO.: 1

DATE: May 7, 2024

Fulton Bank, National Association
P.O. Box 4887
Lancaster, PA 17604

Gentlemen:

You are hereby requested to make a disbursement of funds from the Revenue Fund under the Trust Indenture dated May 1, 1993, between the Mount Joy Borough Authority and your bank as Trustee, for the purpose and in the amounts set forth on the succeeding page.

We certify that the amounts listed on the succeeding page are now due and unpaid and that such indebtedness has been incurred for the purpose set forth in Article VI, Section 6.01 and 6.02. We further certify that the monies to be withdrawn are in compliance with the provisions of said indenture.

MOUNT JOY BOROUGH AUTHORITY

TREASURER

ARRO CONSULTING, INC., Consulting Engineer, in accordance with Section 6.02 of the Trust Indenture, DOES HEREBY APPROVE this requisition, and CERTIFIES that the aggregate of the amounts requisitioned, plus those previously requisitioned during the current fiscal year, do not exceed the amount of the current fiscal year budget approved by the Authority as provided for in Section 9.07 of the Trust Indenture.

ARRO CONSULTING, INC.

CONSULTING ENGINEER

| | | | | |
|--|----|----------------------------|--------------|-------------|
| AMOUNT OF PREVIOUS REQUISITIONS: | \$ | <u> -</u> | | |
| TOTAL AMOUNT OF THIS REQUISITION: | \$ | 40,264.88 | Payroll | Acct. 21544 |
| | \$ | 87,239.09 | Expenses | Acct. 21510 |
| | \$ | <u>127,503.97</u> | Total | |
| TOTAL AMOUNT REQUISITIONED TO DATE: | \$ | <u>127,503.97</u> | | |
| TOTAL CURRENT FISCAL YEAR APPROVED BUDGET: | \$ | <u>3,384,936.16</u> | | |

Payroll Journal Entry
Payroll # 8

Water Fund

| | | | | | |
|-------|------------|----------------------------|--|---------------------|---|
| Debit | 06.448.702 | Water Wages | | \$ 10,071.03 | Kling, Shawn, Dave, Jason |
| | 06.449.752 | Construction Crew Wages | | \$ 5,693.52 | Jim, Chris, Ryan, Leon, Rory, Caleb (Split) |
| | 06.400.782 | Authority Manager | | \$ 1,730.77 | Kapcsos (Split) |
| | 06.400.783 | Operations Manager | | \$ - | Vacant |
| | 06.400.784 | Business Manager | | \$ 1,250.00 | Angie (Split) |
| | 06.400.785 | Administrative Assistant | | \$ 1,080.00 | Lindsey (Split) |
| | 06.400.790 | Board Members | | \$ - | Members paid per month (Split) (Pay closest to 1st Tuesday) |
| | 06.400.804 | Employer Taxes | | \$ 1,509.09 | Split |
| | 06.400.804 | ADP Invoice | | \$ 86.49 | Split |
| | 06.400.791 | Employer 457B Contribution | | \$ 162.22 | Ryan, Chris, Rory |
| | | TOTAL | | \$ 21,583.12 | |

Payroll Journal Entry
Payroll # 9

Water Fund

| | | | | | | |
|-------|------------|----------------------------|--|--------------|---------------------|---|
| Debit | 06.448.702 | Water Wages | | \$ | 9,643.85 | Kling, Shawn, Dave, Jason |
| | 06.449.752 | Construction Crew Wages | | \$ | 3,412.11 | Jim, Chris, Ryan, Leon, Rory, Caleb (Split) |
| | 06.400.782 | Authority Manager | | \$ | 1,730.77 | Kapcsos (Split) |
| | 06.400.783 | Operations Manager | | \$ | - | Vacant |
| | 06.400.784 | Business Manager | | \$ | 1,250.00 | Angie (Split) |
| | 06.400.785 | Administrative Assistant | | \$ | 1,080.00 | Lindsey (Split) |
| | 06.400.790 | Board Members | | \$ | - | Members paid per month (Split) (Pay closest to 1st Tuesday) |
| | 06.400.804 | Employer Taxes | | \$ | 1,319.55 | Split |
| | 06.400.804 | ADP Invoice | | \$ | 83.26 | Split |
| | 06.400.791 | Employer 457B Contribution | | \$ | 162.22 | Ryan, Chris, Rory |
| | | | | TOTAL | \$ 18,681.76 | |

Mount Joy Authority

Check Register - Water Operating Fund

| Transaction | | Transaction | | Transaction | | Payments |
|-------------|------------------|----------------|------------|------------------------------|--|-------------|
| Number | Source | Type | Date | Reference | | |
| 4968 | Accounts Payable | Computer Check | 04/30/2024 | ANGELA FENICLE | | \$250.00 |
| 4969 | Accounts Payable | Computer Check | 04/30/2024 | ARRO CONSULTING, INC. | | \$5,719.85 |
| 4970 | Accounts Payable | Computer Check | 04/30/2024 | BATTERY WAREHOUSE | | \$29.99 |
| 4971 | Accounts Payable | Computer Check | 04/30/2024 | BOROUGH OF MOUNT JOY | | \$2,128.38 |
| 4972 | Accounts Payable | Computer Check | 04/30/2024 | BRIGHTSPEED | | \$217.09 |
| 4973 | Accounts Payable | Computer Check | 04/30/2024 | BUCKMAN S INC | | \$1,343.10 |
| 4974 | Accounts Payable | Computer Check | 04/30/2024 | CHEMICAL EQUIPMENT LABS INC. | | \$8,603.04 |
| 4975 | Accounts Payable | Computer Check | 04/30/2024 | CRYSTAL SPRINGS | | \$32.47 |
| 4976 | Accounts Payable | Computer Check | 04/30/2024 | EXETER SUPPLY COMPANY, INC. | | \$4,442.90 |
| 4977 | Accounts Payable | Computer Check | 04/30/2024 | GRAINGER | | \$1,362.15 |
| 4978 | Accounts Payable | Computer Check | 04/30/2024 | GUTTMAN ENERGY INC. | | \$294.93 |
| 4979 | Accounts Payable | Computer Check | 04/30/2024 | HACH COMPANY | | \$1,671.86 |
| 4980 | Accounts Payable | Computer Check | 04/30/2024 | HOME DEPOT CREDIT SERVICES | | \$29.97 |
| 4981 | Accounts Payable | Computer Check | 04/30/2024 | L/B WATER SERVICE, INC. | | \$3,904.00 |
| 4982 | Accounts Payable | Computer Check | 04/30/2024 | LINDSEY EDGELL | | \$308.50 |
| 4983 | Accounts Payable | Computer Check | 04/30/2024 | NORTHWEST BANK | | \$705.35 |
| 4984 | Accounts Payable | Computer Check | 04/30/2024 | PPL | | \$12,807.28 |
| 4985 | Accounts Payable | Computer Check | 04/30/2024 | QUALITY METAL WORKS, INC. | | \$129.10 |
| 4986 | Accounts Payable | Computer Check | 04/30/2024 | ROHRER S INCORPORATED | | \$1,259.09 |
| 4987 | Accounts Payable | Computer Check | 04/30/2024 | SHERMAN-GIBSON SYSTEMS COM | | \$1,875.00 |
| 4988 | Accounts Payable | Computer Check | 04/30/2024 | SUBURBAN TESTING LABS, INC | | \$1,047.00 |
| 4989 | Accounts Payable | Computer Check | 04/30/2024 | USA BLUEBOOK | | \$208.48 |
| 4990 | Accounts Payable | Computer Check | 04/30/2024 | VECTOR SECURITY | | \$251.73 |
| 4991 | Accounts Payable | Computer Check | 04/30/2024 | VERIZON WIRELESS | | \$280.22 |
| 4992 | Accounts Payable | Computer Check | 05/01/2024 | CAPITAL BLUE CROSS | | \$15,936.86 |
| 4993 | Accounts Payable | Computer Check | 05/01/2024 | HIGHMARK BLUE SHIELD | | \$85.41 |
| 4994 | Accounts Payable | Computer Check | 05/01/2024 | STANDARD INSURANCE COMPAN | | \$57.91 |
| 4995 | Accounts Payable | Computer Check | 05/01/2024 | UNITED CONCORDIA INSURANCE I | | \$629.53 |
| 4996 | Accounts Payable | Computer Check | 05/07/2024 | 1234 MICROTECHNOLOGIES, INC. | | \$13,778.81 |
| 4997 | Accounts Payable | Computer Check | 05/07/2024 | BARLEY SNYDER LLP | | \$2,776.88 |
| 4998 | Accounts Payable | Computer Check | 05/07/2024 | BATTERY WAREHOUSE | | \$59.98 |
| 4999 | Accounts Payable | Computer Check | 05/07/2024 | CHEMICAL EQUIPMENT LABS INC. | | \$2,209.25 |
| 5000 | Accounts Payable | Computer Check | 05/07/2024 | COMMONWEALTH OF PENNSYLVA | | \$1,500.00 |
| 5001 | Accounts Payable | Computer Check | 05/07/2024 | CORE & MAIN | | \$95.00 |
| 5002 | Accounts Payable | Computer Check | 05/07/2024 | DEPT OF ENVIRONMENTAL PROTE | | \$60.00 |
| 5003 | Accounts Payable | Computer Check | 05/07/2024 | GUTTMAN ENERGY INC. | | \$50.08 |
| 5004 | Accounts Payable | Computer Check | 05/07/2024 | LANDSCAPE IMPRESSIONS | | \$74.00 |
| 5005 | Accounts Payable | Computer Check | 05/07/2024 | PA DEP | | \$250.00 |
| 5006 | Accounts Payable | Computer Check | 05/07/2024 | PA ONE CALL SYSTEM, INC. | | \$119.32 |
| 5007 | Accounts Payable | Computer Check | 05/07/2024 | RALPH C. ECKELS III | | \$137.50 |
| 5008 | Accounts Payable | Computer Check | 05/07/2024 | STEWART & TATE INC | | \$298.08 |
| 5009 | Accounts Payable | Computer Check | 05/07/2024 | USA BLUEBOOK | | \$219.00 |

Summary by Transaction Type

Computer Check (\$87,239.09)
Total Change in Register Balance: (\$87,239.09)



MOUNT JOY BOROUGH AUTHORITY

P.O. BOX 25

MOUNT JOY, PA 17552

INCORPORATED 1948

TELEPHONE: (717) 653-5938

FAX: (717) 653-6680

SEWER OPERATING REQUISITION NO.: 1

DATE: May 7, 2024

Fulton Bank, National Association
P.O. Box 4887
Lancaster, PA 17604

Gentlemen:

You are hereby requested to make a disbursement of funds from the Revenue Fund under the Trust Indenture dated November 15, 1996 (the "Indenture"), between the Mount Joy Borough Authority and your bank as Trustee, for the purpose and in the amounts set forth on the attached Schedule "A".

We certify that (i) the amounts listed on the succeeding page are now due and unpaid and that such indebtedness has been incurred for the purpose set forth in paragraphs (a) and (b) of Section 6.1 of the Indenture or paragraph (a) of Section 6.3 of the Indenture; (ii) the aggregate of the amounts requisitioned, plus those previously requisitioned during the current fiscal year, do not exceed the amount of the current fiscal year budget approved by the Authority as provided in Section 9.10 of the Indenture; and (iii) the monies to be withdrawn are in compliance with the provisions of said Indenture.

MOUNT JOY BOROUGH AUTHORITY

AUTHORIZED OFFICER

| | | | | |
|--|----|--------------------------|----------|-------------|
| AMOUNT OF PREVIOUS REQUISITIONS: | \$ | <u>-</u> | | |
| TOTAL AMOUNT OF THIS REQUISITION: | \$ | 43,447.16 | Payroll | Acct. 21544 |
| | \$ | <u>113,434.18</u> | Expenses | Acct. 21536 |
| | \$ | <u><u>156,881.34</u></u> | Total | |
| TOTAL AMOUNT REQUISITIONED TO DATE: | \$ | <u>156,881.34</u> | | |
| TOTAL CURRENT FISCAL YEAR APPROVED BUDGET: | \$ | <u>3,510,568.75</u> | | |

Payroll Journal Entry
Payroll # 8

Sewer Fund

| | | | | |
|-------|---------------------------------------|--------------|---------------------|---|
| Debit | 08.429.730 Sewer Wages | | | |
| | 08.428.710 Construction Crew Wages | \$ | 11,430.99 | Gary, Rex, Paisun, Susan, James |
| | 08.400.782 Authority Manager | \$ | 5,693.52 | Jim, Chris, Ryan, Randal, Rory, Caleb (Split) |
| | 08.400.783 Operations Manager | \$ | 1,730.77 | Kapcsos (Split) |
| | 08.400.784 Business Manager | \$ | - | Vacant |
| | 08.400.785 Administrative Assistant | \$ | 1,250.00 | Angie (Split) |
| | 08.400.790 Board Members | \$ | 1,080.00 | Lindsey (Split) |
| | 08.400.804 Employer Taxes | \$ | - | Members paid per month (Split) (Pay closest to 1st Tuesday) |
| | 08.400.804 ADP Invoice | \$ | 1,509.09 | Split |
| | 08.400.791 Employer 457B Contribution | \$ | 86.48 | Split |
| | | \$ | 162.21 | Ryan, Chris, Rory |
| | | TOTAL | \$ 22,943.06 | |

Payroll Journal Entry
Payroll # 9

Sewer Fund

| | | | | | |
|-------|------------|----------------------------|---------------------|---|------------------------------|
| Debit | 08.429.730 | Sewer Wages | | | |
| | 08.428.710 | Construction Crew Wages | \$ 11,466.21 | Gary, Rex, Paisun, Susan, James | |
| | 08.400.782 | Authority Manager | \$ 3,412.11 | Jim, Chris, Ryan, Randal, Rory, Caleb (Split) | |
| | 08.400.783 | Operations Manager | \$ 1,730.77 | Kapcsos (Split) | |
| | 08.400.784 | Business Manager | \$ - | Vacant | |
| | 08.400.785 | Administrative Assistant | \$ 1,250.00 | Angie (Split) | |
| | 08.400.790 | Board Members | \$ 1,080.00 | Lindsey (Split) | |
| | 08.400.804 | Employer Taxes | \$ - | Members paid per month (Split) | (Pay closest to 1st Tuesday) |
| | 08.400.804 | ADP Invoice | \$ 1,319.55 | Split | |
| | 08.400.791 | Employer 457B Contribution | \$ 83.25 | Split | |
| | | | \$ 162.21 | Ryan, Chris, Rory | |
| | | TOTAL | \$ 20,504.10 | | |

Mount Joy Authority

Check Register - Sewer Operating Fund

| Transaction Number | Source | Transaction | | | Payments |
|--------------------|------------------|------------------|------------|-------------------------------|-------------|
| | | Transaction Type | Date | Reference | |
| 5229 | Accounts Payable | Computer Check | 04/17/2024 | UGI UTILITIES, INC. | \$243.68 |
| 5230 | Accounts Payable | Computer Check | 04/30/2024 | ADVANCE AUTO PARTS | \$20.78 |
| 5231 | Accounts Payable | Computer Check | 04/30/2024 | ANGELA FENICLE | \$250.00 |
| 5232 | Accounts Payable | Computer Check | 04/30/2024 | ARRO CONSULTING, INC. | \$4,023.50 |
| 5233 | Accounts Payable | Computer Check | 04/30/2024 | BOROUGH OF MOUNT JOY | \$2,128.38 |
| 5234 | Accounts Payable | Computer Check | 04/30/2024 | BRIGHTSPEED | \$756.99 |
| 5235 | Accounts Payable | Computer Check | 04/30/2024 | CARMEUSE LIME & STONE | \$13,122.00 |
| 5236 | Accounts Payable | Computer Check | 04/30/2024 | CRYSTAL SPRINGS | \$62.43 |
| 5237 | Accounts Payable | Computer Check | 04/30/2024 | E-TOWN AUTO PARTS | \$66.60 |
| 5238 | Accounts Payable | Computer Check | 04/30/2024 | GRAINGER | \$3,290.33 |
| 5239 | Accounts Payable | Computer Check | 04/30/2024 | GUTTMAN ENERGY INC. | \$257.80 |
| 5240 | Accounts Payable | Computer Check | 04/30/2024 | HARBOR FREIGHT TOOLS USA, INC | \$233.38 |
| 5241 | Accounts Payable | Computer Check | 04/30/2024 | HOME DEPOT CREDIT SERVICES | \$29.97 |
| 5242 | Accounts Payable | Computer Check | 04/30/2024 | LEFFLER ENERGY | \$961.00 |
| 5243 | Accounts Payable | Computer Check | 04/30/2024 | LINDSEY EDGELL | \$308.50 |
| 5244 | Accounts Payable | Computer Check | 04/30/2024 | MCCRARY ENTERPRISES INC | \$787.32 |
| 5245 | Accounts Payable | Computer Check | 04/30/2024 | NORTHWEST BANK | \$1,188.68 |
| 5246 | Accounts Payable | Computer Check | 04/30/2024 | PPL | \$11,129.50 |
| 5247 | Accounts Payable | Computer Check | 04/30/2024 | RESSLER PROPANE | \$2,568.42 |
| 5248 | Accounts Payable | Computer Check | 04/30/2024 | SM JOHNS & SONS CONSTRUCTIC | \$63.50 |
| 5249 | Accounts Payable | Computer Check | 04/30/2024 | SUBURBAN TESTING LABS, INC | \$975.00 |
| 5250 | Accounts Payable | Computer Check | 04/30/2024 | VECTOR SECURITY | \$107.82 |
| 5251 | Accounts Payable | Computer Check | 04/30/2024 | VERIZON WIRELESS | \$200.56 |
| 5252 | Accounts Payable | Computer Check | 05/01/2024 | CAPITAL BLUE CROSS | \$15,936.85 |
| 5253 | Accounts Payable | Computer Check | 05/01/2024 | HIGHMARK BLUE SHIELD | \$85.41 |
| 5254 | Accounts Payable | Computer Check | 05/01/2024 | STANDARD INSURANCE COMPAN) | \$57.91 |
| 5255 | Accounts Payable | Computer Check | 05/01/2024 | UNITED CONCORDIA INSURANCE (| \$629.53 |
| 5256 | Accounts Payable | Computer Check | 05/02/2024 | 1234 MICROTECHNOLOGIES, INC. | \$13,778.81 |
| 5257 | Accounts Payable | Computer Check | 05/02/2024 | ADVANCE AUTO PARTS | \$20.78 |
| 5258 | Accounts Payable | Computer Check | 05/02/2024 | BARLEY SNYDER LLP | \$2,776.87 |
| 5259 | Accounts Payable | Computer Check | 05/02/2024 | DEPT OF ENVIRONMENTAL PROTE | \$60.00 |
| 5260 | Accounts Payable | Computer Check | 05/02/2024 | ENVIREP, INC. | \$14,945.00 |
| 5261 | Accounts Payable | Computer Check | 05/02/2024 | GUTTMAN ENERGY INC. | \$62.06 |
| 5262 | Accounts Payable | Computer Check | 05/02/2024 | LANDSCAPE IMPRESSIONS | \$74.00 |
| 5263 | Accounts Payable | Computer Check | 05/02/2024 | ONE STOP ELECTRIC MOTOR REPA | \$9,965.00 |
| 5264 | Accounts Payable | Computer Check | 05/02/2024 | PA DEP | \$150.00 |
| 5265 | Accounts Payable | Computer Check | 05/02/2024 | PA ONE CALL SYSTEM, INC. | \$119.31 |
| 5266 | Accounts Payable | Computer Check | 05/02/2024 | RALPH C. ECKELS III | \$137.50 |
| 5267 | Accounts Payable | Computer Check | 05/02/2024 | STEWART & TATE INC | \$298.08 |
| 5268 | Accounts Payable | Computer Check | 05/02/2024 | SUBURBAN TESTING LABS, INC | \$453.00 |
| 5269 | Accounts Payable | Computer Check | 05/02/2024 | UNIVAR USA, INC. | \$11,128.71 |

Summary by Transaction Type

Computer Check (\$113,434.18)
Total Change in Register Balance: (\$113,434.18)

MOUNT JOY BOROUGH AUTHORITY
WATER SYSTEM
RESOLUTION AND REQUISITION

WATER SYSYTEM REQUISITION NO.: WBRI 24-5

Date: May 7, 2024

RESOLUTION

RESOLVED, in accordance with Article VI, Section 6.06 of the Trust Indenture of the Mount Joy Borough Authority (the "Authority") to Fulton Bank, National Association (the "Trustee"), as successor to Union National Community Bank (the "Prior Trustee"), as Trustee, dated as of May 1, 1993, securing Guaranteed Water Revenue Bonds, Series of 1993 (the "Trust Indenture") the Trustee is hereby authorized and requested to make the following payments for authorized projects, including either capital additions or extraordinary repairs, renewals or replacements from the Bond Redemption and Improvement Fund established under the aforesaid Indenture and held by the Trustee for the following purposes and in the amounts and for the purposes set forth below:

| <u>Payee</u> | <u>Purpose of Obligation</u> | <u>Amount of this Requisition</u> |
|-----------------------------|----------------------------------|---------------------------------------|
| SEE ATTACHED EXHIBIT "A" | | \$ 6,153.10 |

CERTIFICATE

The undersigned Secretary hereby certifies that the Resolution set forth above was duly adopted by the Board of Directors of Mount Joy Borough Authority at a meeting duly called and held on May 7, 2024 and remains in full force and effect on the date hereof.

THIS CERTIFICATE is executed the 7th day of May, 2024.

(Secretary) (Assistant Secretary)

AUTHORITY SEAL

EXHIBIT "A"

WATER BOND REDEMPTION AND IMPROVEMENT FUND

| <u>Payee</u> | <u>Purpose of Obligation</u> | <u>Amount of this Requisition</u> | |
|--|--|-----------------------------------|----------|
| ARRO Consulting, Inc. 108 West Airport Road Lititz, PA 17543 | Eng Services for Fairview Street Water Main Replacement Project; Invoice 0093885 | \$ | 5,956.10 |
| ARRO Consulting, Inc. 108 West Airport Road Lititz, PA 17543 | Eng Services for Well 3 SRBC Docket; Invoice 0093886 | \$ | 197.00 |

MOUNT JOY BOROUGH AUTHORITY
LANCASTER COUNTY, PENNSYLVANIA
SEWER SYSTEM BOND REDEMPTION AND IMPROVEMENT FUND
REQUISITION FORM

SEWER SYSSTEM REQUISITION NO.: SBRI 24-5

Date: May 7, 2024

Fulton Bank, National Association
Trustee under Trust Indenture
dated November 15, 1996
of Mount Joy Borough Authority
Mount Joy, Pennsylvania

Dear Sirs:

You are hereby requested to make a disbursements of funds from the Bond Redemption and Improvement Fund of the above Bond Indenture of the Mount Joy Borough Authority for the following purposes and in the amounts set forth below:

| | | |
|----------|--|--|
| Payee: | | Construction Contract |
| Address: | | Yes <input type="checkbox"/> No <input type="checkbox"/> |

| Purpose of Obligation | Total Obligation | Amount Paid to Date | Amount this Requisition | Current Balance |
|-----------------------------|---------------------|------------------------|----------------------------|--------------------|
| SEE ATTACHED EXHIBIT "A" | | | \$ 2,869.50 | |

In connection therewith, I certify that the above amounts are now due and unpaid, and that such indebtedness is a proper charge against, and has not been made the basis of any previous withdrawal from, the Bond Redemption and Improvement Fund, pursuant to the provisions of the Trust Indenture dated November 15, 1996, from this Authority to your Bank, as Trustee and successor to Union National Community Bank, prior Trustee. I further certify that with respect to the items covered in this Requisition, there are no vendors', mechanics' or other liens (or security interest) upon or affecting any property with respect to which payments are requisitioned and which will not be discharged by such payment.

Further:

EXHIBIT "A"

SEWER BOND REDEMPTION AND IMPROVEMENT FUND

| <u>Payee</u> | <u>Purpose of Obligation</u> | <u>Amount of this Requisition</u> | |
|--|--|-----------------------------------|----------|
| ARRO Consulting, Inc. 108 West Airport Road Lititz, PA 17543 | Eng Services for Dystor Project; Invoice 0093890 | \$ | 1,648.50 |
| Barley Snyder LLP 126 East King Street Lancaster, PA 17602 | Legal Services for Dystor Project; Invoice 70541163 | \$ | 1,221.00 |