

Mount Joy Borough Authority
Regular Monthly Meeting
May 7, 2024
Minutes

The Mount Joy Borough Authority held its Pre-Authority meeting on this date in Council Chambers of the Borough Offices Building. Present were Chairman Rebman, Mr. Derr, Mr. Ruffini and Mr. Melhorn. Also, present were Angie Fenicle, and Scott Kapcsos, and Mike Davis from Barley Snyder. Mr. Metzler was absent. Chairman Rebman called the meeting to order at 4 PM.

Public Input Period

No one was present from the public.

Authority Manager Report

Mr. Kapcsos provided a written report and highlighted the following:

Mr. Kapcsos informed the Board that Authority staff completed the disconnect of the 4" watermain on North Jacob Street and Appletree Alley. Mr. Kapcsos stated that the boil water advisory notice was issued to nine customer and has since been rescinded.

Mr. Kapcsos provided an update on the 33-35 West Main Street water service connection: Mr. Kapcsos noted that Authority staff submitted for the Highway Occupancy Permit and are currently waiting for PennDOT's approval to move forward.

Mr. Kapcsos informed the Board that staff performed a plant tour and educational experience at the wastewater treatment plant to a group of students and parents who are part of the Library's Reading Program; another event is being schedule for July.

Mr. Kapcsos informed the Board that he met with all department supervisors and completed their annual evaluation.

Mr. Kapcsos informed the Board that he gave a Thaddeus Stevens student a tour of the wastewater treatment plant and an opportunity for a question-and-answer session.

Mr. Kapcsos provided an update on Well #3 Docket: Mr. Kapcsos stated that SRBC contacted the Authority asking for the Groundwater Elevation Monitoring and Metering Plan to be updated for the renewal application of the well #3 docket.

Mr. Kapcsos provided an update on the COVID-19 ARPA H2o PA Grants:

- Dystor Rehabilitation Project: Mr. Kapcsos stated that he signed the contract with Eastern Environmental and a pre-con meeting will be held at the wastewater treatment plant on May 29th.
- Fairview Street Water Main Replacement Project: No update

Mr. Kapcsos informed the Board that the Authority was approached and was presented a letter asking the Authority to consider an easement on the entire length of the property that well #3 is located for the Little Chiques Streambank project which will restore the streambank and the stream itself. Mr. Kapcsos noted that the Authority's solicitor is currently reviewing the document.

Mr. Kapcsos informed the Board that Authority staff will be participating in the Mount Joy Memorial Day parade with the combination truck.

Mr. Kapcsos provided an update on the Rapho Industrial Business Park Sewer Connections: Mr. Kapcsos stated that he spoke with all the businesses owners that will be required to connect to public sewer prior to sending the letters and all business owners were acceptive of the situation.

Mr. Kapcsos provided an update on the DuPont and 3M Class Action Lawsuit: Mr. Kapcsos stated that the deadline to submit a claim application was moved to June 17th. Mr. Kapcsos noted that the Authority's solicitor will be submitting the claim application on behalf of the Authority to remain a party in the litigation.

Business Manager Report

Mrs. Fenicle informed the Board that the Annual Audit will begin on June 3rd.

Mrs. Fenicle provided an update on the past due water and sewer accounts: Mr. Fenicle stated that since April's meeting, \$70,000 of the \$145,000 has been collected and of the 102 termination letters sent totaling \$58,872, \$45,880 has been collected. Mr. Fenicle also noted that 32 rental properties were delinquent totaling \$16,400 of which \$13,250 has been collected. Mrs. Fenicle stated that after April 2024 billing, the new delinquent balance is \$205,212 of which reminder notices will be sent in the next couple weeks.

Minutes of the Previous Meeting

A **MOTION** was made by Mr. Melhorn and a second by Mr. Derr to approve the April 2, 2024, meeting minutes as presented; motion carried.

Unfinished Business

There was no unfinished business to discuss.

New Business

A **MOTION** was made by Mr. Melhorn and a second by Mr. Ruffini to approve Resolution No. 8-24 amending the Resolution of August 6, 1991, Imposing Tapping and Connection Fees for the Sewer System; motion carried.

Any Other Matter Proper to Come before the Authority

There was no other matter proper to come before the Authority.

Authorization to Pay Bills

A **MOTION** was made by Mr. Derr and a second by Mr. Ruffini to approve the attached Requisition No. 1 as follows: \$127,503.97 for the Water Operating Fund and \$156,881.34 for the Sewer Operating Fund; motion carried.

A **MOTION** was made by Mr. Derr and a second by Mr. Ruffini to approve the attached Requisition WBRI 24-5 from the Water Bond Redemption and Improvement Fund in the amount of \$6,153.10; motion carried.

A **MOTION** was made by Ruffini and a second by Mr. Melhorn to approve the attached Requisition SBRI 24-5 from the Sewer Bond Redemption and Improvement Fund in the amount of \$2,869.50; motion carried.

Executive Session

A **MOTION** was made by Mr. Melhorn and a second by Mr. Ruffini to enter executive session to discuss a personnel matter at 4:47 PM; motion carried.

A **MOTION** was made by Mr. Derr and a second by Mr. Ruffini to reconvene the public meeting at 5:05 PM; motion carried.

Adjournment

There being no further business, a **MOTION** was made by Mr. Derr and seconded by Mr. Melhorn to adjourn. Motion carried and the meeting adjourned at 5:06 PM.

Respectfully submitted,

J. Michael Melhorn
Secretary