



Mount Joy Borough Council
Administration & Finance Committee Meeting Minutes
March 24, 2022

Members Present: Chairman Youngerman, Councilors Hall and Roering.

Others Present: Mark Pugliese, Borough Manager; Jill Frey, Assistant Borough Manager

Chairman Youngerman called the meeting to order at 6:30 pm.

Executive Session: None is planned.

On a **MOTION** by Roering, and a second by Hall, approval was given for the Agenda for the March 24, 2022, Administration & Finance Committee meeting. *Motion carries unanimously.*

Public Input Period: Mark Myers, representing Arbor Rose, thanked the committee for consideration of their request for plantings on the easement on Arbor Rose. The Committee received a letter asking to consider their request. Additional pictures of the easement were provided from the backyards into Mount Joy Country Homes. Bruce Haigh, representing the property owners, stated that 30' wide is not needed for the swale. Through the Department of Environmental Protection (DEP) there is a process that will work for maintaining the pipes. There have been favorable recommendations for the plant screening, and he requests the matter be moved on to Council for approval.

Dominic Castaldi, 1059 Reagan Street, will attend a meeting for Main Street Mount Joy on March 29, 2022. If you have any questions you would like to direct to them, send them to the Borough Manager or himself. They would like to minimize any concerns.

On a **MOTION** by Hall, and a second by Roering, approval was given of the Minutes of the February 24, 2022 meeting.

Auditor Report: The financial statements were reviewed.

Administration, Budget, and Finance:

Pugliese provided the Manager's Report.

Discussion on allowing homeowners from Lots 30-38, Arbor Rose Ave. to plant up to six feet on either side or one side in the storm swale behind their homes. Discussion centered on this being an easement, not a swale. There is no functionality test for an easement. Our Attorney's letter strongly recommends that plantings should not be allowed as the easement of 30' is part of a recorded plan. The easement was there when homeowners purchased property. Mr. Haigh pointed out that the homeowners are not asking to reduce the 30' easement, only for encroachment in the easement.

Further Discussion on Video Conferencing Policy. A sample policy was presented on the screen. Pugliese stated the policy has not been approved at Council. Roering stated that you can watch the meetings via video conference but if you want to talk, you must be physically present at the meeting. Youngerman feels the policy meets Council's goals.

Update on MOU with Lancaster County Conservation District. Deadline for signing the MOU is June 1, 2022. Pugliese is very positive about the changes that were made.

Update on Terms & Conditions Agreement with ARRO Consulting. Pugliese received a letter from the Solicitor very critical of the changes in services provided of the engineering services. We didn't change anything; there are possible rate changes. Public Works had some items they wanted addressed. Public Works is still discussing, and the item will stay with them for now.

Update "Mount Joy Night" at the Barnstormers. July 16 is the date for Mount Joy Night. Twenty-five of our businesses will be able to set up tables to promote themselves. The date is agreed upon, but the remainder is still in the planning stage.

Update on Penn State Health hosting a Vaccination Clinic in the Borough. Nothing to report at this time.

On a **MOTION** by Hall, and a second by Roering, to move to full Council Resolution 2022-05, a resolution approving and authorizing "participating members" of the Fire Department Mount Joy to participate in certain operational support activities as designated in the Pennsylvania Workers' Compensation Act as modified by Act 108 of 2020, with a spelling correction to Compensation in the first paragraph of the resolution. Hall gave an overview of Act 108. *Motion carries unanimously.*

On a **MOTION** by Hall, and a second by Roering, to move to full Council Resolution 2022-06, a resolution reducing employee contributions to the Police Pension Plan for the year 2022, with the change in the last paragraph "now therefore 2021" to "now therefore 2022". *Motion carries 2 to 1. Youngerman votes no.*

Update Melhorn Stormwater Basin. Our engineer took measurements and provided a letter to Aston Melhorn. Melhorns' will consult their engineers for measurements.

Discussion of easement at 40 Donegal Springs Road. Pugliese provided minutes from a 2018 meeting along with letters from the Lancaster County Planning Commission. Hall pointed out that this motion died for lack of a second less than four years ago.

Information Purposes/Discussion. Public Works Committee is requesting to move to full Council consideration of transferring or re-allocating the cost of the stormwater project on N. Angle Street from the Public Works budget to utilizing American Rescue Plan Act (ARPA) Funding. The government spending threshold with no justification needed is more than the project cost.

Land Development, Zoning, & Codes

Zoning & Code Enforcement Report provided.

Grant Updates

Pugliese provided a spreadsheet and highlighted the following: received grant notice from the Lancaster County Bicycle Club to grant half of our request which will go into putting bike racks in the downtown area. The DCED/DCNR C2P2 grant will be submitted in the next few days.

On a **MOTION** by Roering, and a second by Hall, to move to full Council for authorizing the Borough Manager to work with Rettew to apply for multiple grants for the Chiques Creek stream bank restoration as outlined in the email from Kara Kalupson dated March 1, 2022, at 4:59 pm. *Motion carries unanimously.*

Project Updates

Train Station – no new updates

Ground Service Ambulance Agreement w/ PSH Life Lion LLC – Committee members had some concerns with wording in several areas of the agreement. Clarification is needed.

Borough Building Project – Authority Agreement – Hall stated nothing new has come to Council from the Authority meeting regarding the agreement. The agreement was on the agenda for the Authority meeting but there was no interest in signing the agreement.

Pinkerton Rd/N. Angle St – Bids will come to Council on the April 4, 2022, meeting.

Brady's Alley – The survey was done, and the engineer is working on a stormwater plan.

Police Collective Bargaining Agreement – Nothing new to report.

Re-routing of State Route 772 – Pugliese has been in discussion concerning. He is waiting for movement on the plans for it to happen.

Turnback of S. Market Street Bridge to the state – Nothing new to report.

Legislative Updates

Nothing new to report.

Public Input Period

Bruce Haigh, speaking as an Engineer, Whittmore & Haigh, on 7J, asked the date of a memo. Pugliese supplied the date March 17. Mr. Haigh, speaking as a Council member, on 7K. A couple of things were discussed for 40 Donegal Springs Rd, using the easement for a road or a bike path. It's not just a question of why no one ever built a walking path. There is a large cost involved. The easement is not just private property to be returned. There are public safety and fire protection concerns to be considered.

Executive Session: None

Any Other Matter to Come Before the Committee: A letter of appreciation was received from Mount Joy Helping Services.

On a **MOTION** by Hall, and a second by Roering, approval was given to adjourn the meeting at 9:17 pm. *Motion carries unanimously.*

Respectfully submitted,



Mark G. Pugliese I

Borough Manager/Secretary.

NEXT ADMINISTRATION AND FINANCE COMMITTEE MEETING
Thursday, April 28, 2022, at 6:30 pm in Council Chambers