

Mount Joy Borough Authority
Regular Monthly Meeting
November 1, 2022
Minutes

The Mount Joy Borough Authority held its regular meeting on this date in the Council Chambers of the Borough Offices Building. Present were Chairman Rebman, Mr. Derr, Mr. Ruffini and Mr. Melhorn. Also present were Angie Fenicle, Joe Ardini and Scott Kapcsos, and Dan Desmond from Barley Snyder. Mr. Metzler was absent. Chairman Rebman called the meeting to order at 4:00 PM.

Public Input Period

No one from the public was present.

Authority Manager Report

Mr. Ardini provided a written report and highlighted the following:

Mr. Ardini provided an update on the T-Mobile antenna upgrade: Mr. Ardini noted that the Lumber Street tank inspection was completed noting some minor damage to the coating system. Mr. Ardini stated that pictures and a report was provided by Mr. Doug DeClerck, and an email was sent to the project manager outlining the next steps for repairs.

Mr. Ardini provided an update on the vacant employment positions: Mr. Ardini stated that there we no interest within the company for the wastewater chief operator. Mr. Ardini noted that he has moved forward and placed an ad on both PRWA and Indeed websites for both open positions, Wastewater Chief Operator and Water Chief Operator.

Mr. Ardini informed the Board that he attended the first blasting session for the Industrial Park sewer project, and everything appeared to proceed without any issues.

Mr. Ardini informed the Board that an employee meeting is scheduled for tomorrow to disburse the new Authority handbook.

Operation Manager Report

Mr. Kapcsos provided a written report and highlighted the following:

Mr. Kapcsos informed the Board that the Authority will need to purchase 5,267 Total Nitrogen Credits for the 2021-2022 compliance year and have negotiated the price of \$2.50 per TN Credit with Lackawanna River Basin Sewer Authority. Mr. Kapcsos noted that a purchase agreement is currently being drafted and should be received within the next few days.

Mr. Kapcsos provided an update on the Kamstrup meter replacement: Mr. Kapcsos noted that 132 of 143 meters for round seven and eight have scheduled or been completed. Mr. Kapcsos stated that staff sent out letters for the ninth round totaling 62 meters on Creekside Lane, Lefever Road and Stauffer Court. Mr. Kapcsos also noted that staff will be completing 40 meters at Mount Joy Country Homes on November 16th and 17th. Mr. Kapcsos stated that the remaining 200 meters from the 1,000 that was agreed to purchase within this year will be delivered next week.

Mr. Kapcsos informed the Board that the Authority was made aware by ARRO Consulting that there are two water / sewer grants that the Authority could be eligible for. Mr. Kapcsos noted that after speaking with ARRO, the Authority will apply for a small grant to replace a small portion of the water main on Fairview Street and a large grant to for the dystor building at the wastewater treatment plant and the remaining watermain on Fairview Street as that water main consist of old cast iron pipe.

Business Manager Report

Mrs. Fenicle informed the Board that the Authority received the Susquehanna Municipal Trust Dividend Distribution totaling \$22,548 of which 30% or \$6,764 is the Authority's portion.

Minutes of the Previous Meeting

A **MOTION** was made by Mr. Ruffini and a second by Mr. Melhorn to approve the October 4, 2022, meeting minutes as presented; motion carried.

Unfinished Business

There was no unfinished business to discuss.

New Business

A **MOTION** was made by Mr. Derr and a second by Mr. Melhorn to approve Resolution No. 5-22 to adopt the Mount Joy Borough Authority Employee Handbook; motion carried.

Any Other Matter Proper to Come Before the Authority

Mr. Derr asked Authority staff where the Authority stands on health insurance for the upcoming year. Mr. Ardini replied noting that the Authority will remain with the current provider as the rates that were presented were still reasonable and within other competitive companies.

Mr. Ardini discussed with the Authority Board the employee Christmas gathering and suggested to follow suit as the last two years and hold it at the water plant with catering done by Harvey's BBQ. The date was set for December 22nd.

Authorization to Pay Bills

A **MOTION** was made by Mr. Melhorn and a second by Mr. Ruffini to approve the attached Requisition No. 11 as follows: \$63,814.96 for the Water Operating Fund and \$82,176.00 for the Sewer Operating Fund; motion carried.

A **MOTION** was made by Mr. Derr and a second by Mr. Ruffini to approve the attached Requisition No. WBRI 22-16 from the Water Bond Redemption and Improvement Fund in the amount of \$1,978.42; motion carried.

Adjournment

There being no further business, a **MOTION** was made by Mr. Derr and seconded by Mr. Melhorn to adjourn; motion carried, and the meeting adjourned at 4:25 PM.

Respectfully submitted,

J. Michael Melhorn
Secretary