

Mount Joy Borough Authority
Pre-Authority
November 21, 2023
Minutes

The Mount Joy Borough Authority held its Pre-Authority meeting on this date in Council Chambers of the Borough Offices Building. Present were Chairman Rebman, Mr. Derr, Mr. Metzler, Mr. Ruffini and Mr. Melhorn. Also, present were Angie Fenicle and Scott Kapcsos and Mr. Mike Davis from Barley Snyder, LLP. Chairman Rebman called the meeting to order at 4 PM.

Public Input Period

No one from the public was present.

Consulting Engineer Report

ARRO Consulting provided a written report.

Authority Manager Report

Mr. Kapcsos provided a written report and highlighted the following:

Mr. Kapcsos provided an update on the North Jacob Street Water Main Replacement Project: Mr. Kapcsos stated that the water main installation, flushing and hydrostatic testing of the new main is completed. Mr. Kapcsos stated that Authority staff is currently switching the existing service lines over to the new main.

Mr. Kapcsos informed the Board that Authority staff started inputting data for the LCRR inventory requirements.

Mr. Kapcsos provided an update on the Dystor Rehabilitation Project: Mr. Kapcsos stated that a meeting was held between Authority staff, equipment vendor, contractor, and ARRO Consulting to thoroughly review the details of this project. Mr. Kapcsos also noted that DCED had their meeting today in hopes that decisions were made on who will be chosen to receive grant funding. Mr. Kapcsos also noted that DCED verified Co-Stars as an acceptable means of the grant.

Mr. Kapcsos informed the Board that the new sensus meter reading interrogator was received, and staff have received training to start the meter reading next week.

Mr. Kapcsos provided an update on the Rapho Triangle East Agreement: Mr. Kapcsos stated that as directed, a letter was sent with the proposed offer.

Mr. Kapcsos informed the Board that he received notification of a possible Consumptive Use Mitigation grant available through SRBC. Mr. Kapcsos stated that he has been in discussion with ARRO Consulting looking at the Charles Springs location. Mr. Kapcsos noted that the Authority monitors the water levels every day as this is required to be reported to SRBC, and sees many improvements needed this property.

Mr. Kapcsos provided an update on the security camera installations: Mr. Kapcsos stated that the company has completed the rough in wiring at all locations and installed the cameras at wells one and two.

Mr. Kapcsos provided an update on staffing: Mr. Kapcsos stated that Mr. Caleb Pardun received his CDL Class B permit and is now enrolled in the required training class to receive his license. Mr. Kapcsos also informed the Board that Mr. Ryan Storm has submitted his resignation letter; the job posting will be advertised in house next week.

A lengthy discussion took place with Mr. Kapcsos, Mr. Mike Davis from Barley Snyder, LLP and the Authority Board regarding a class action settlement regarding public water systems in regards to PFAS. Following the discussion, it was agreed that no action will be taken at this time.

Business Manager Report

Mrs. Fenicle provided and reviewed quarterly budget reports.

Mrs. Fenicle provided an update on the auditor search: Mrs. Fenicle discussed the three-year proposal received by Boyer & Ritter, LLC. Mrs. Fenicle noted that the services provided by this firm will be similar to the services received by Trout, CPA. After discussion, the Board authorized Mrs. Fenicle to move forward with the new auditing firm.

Mrs. Fenicle provided an update on re-appraising the Authority's properties: Mrs. Fenicle stated that a quote in the amount of \$13,585 was submitted to re-appraise the properties of the Authority in 2024. Mrs. Fenicle noted that these services will provide the Authority with the most current values and will be beneficial for insurance purposes.

Mrs. Fenicle informed the Board that she and Mrs. Jill Frey, Borough Assistant Secretary, attended the annual SMT meeting on November 1st. Mrs. Fenicle provided and reviewed the Risk Management Report Card and shared how the Employee Safety Committee is already moving forward to incorporate changes to improve the overall score.

Minutes of the Previous Meeting

A **MOTION** was made by Mr. Metzler and a second by Mr. Melhorn to approve the October 17, 2023, meeting minutes as presented; motion carried.

Unfinished Business

There was no unfinished business to discuss.

New Business

There was no new business to discuss.

Any Other Matter Proper to Come before the Authority

There was no other matter proper to come before the Authority.

Authorization to Pay Bills

A **MOTION** was made by Mr. Metzler and a second by Mr. Ruffini to approve the attached Requisition No. 13 as follows: \$79,943.04 for the Water Operating Fund and \$86,440.13 for the Sewer Operating Fund; motion carried.

A **MOTION** was made by Mr. Derr and second by Mr. Ruffini to approve the attached Requisition No. WBRI 23-14 from the Water Bond Redemption and Improvement Fund in the amount of \$21,322.53; motion carried.

A **MOTION** was made by Mr. Metzler and second by Mr. Ruffini to approve the attached Requisition No. SBRI 23-12 from the Sewer Bond Redemption and Improvement Fund in the amount of \$6,905.50; motion carried.

Adjournment

There being no further business, a **MOTION** was made by Mr. Derr and second by Mr. Ruffini to adjourn. Motion carried and the meeting adjourned at 5:08 PM.

Respectfully submitted,

J. Michael Melhorn
Secretary