

Mount Joy Borough Authority
Regular Monthly Meeting
November 6, 2019
Minutes

The Mount Joy Borough Authority held its regular meeting on this date in the Council Chambers of the Borough Office Building. Present were Chairman Rebman, Mr. Derr, Mr. Weems and Mr. Metzler. Also present were Angie Fenicle, Joseph Ardini and Scott Kapcsos, Matt Warfel from ARRO Consulting and Mike Davis from Barley Snyder. Chairman Rebman called the meeting to order at 4 PM.

Public Input Period

No one from the public was present.

Consulting Engineer Report

Mr. Warfel provided an update on the South Jacob Street Water Treatment Plant progress. Mr. Warfel stated that ARRO and Authority staff received and discussed suitable remedies to repair the floor. After a brief discussion, it was noted for Mr. Warfel to relay this information to PACT TWO. A discussion took place regarding the defective paving and the steps for addressing the issue. Mr. Warfel noted the final completion walk through was held and a final punch list was provided and contained 67 items. Mr. Warfel noted that PACT TWO did supply ARRO with a schedule when some of the punch list items will be completed and to date 24 of those items have been addressed. Mr. Warfel noted that he has yet to receive an updated construction schedule and no closeout documents, however; did receive some final O&M's and warranty information for the equipment. A final completion date has yet to be set.

Authority Manager Report

Mr. Ardini stated that Authority staff met with a representative from DIEMN & Sons in regards of a client who is interested in hooking to the Authority's sewer system. Mr. Ardini noted, that this property is outside of the Borough and is not in the Authority's service system and recommended they approach Rapho Township.

Mr. Ardini updated the Board on the Hydropillar Rehabilitation Project: It was noted that ARRO posted the specifications for bid on Penn Bid. There is a mandatory pre-bid meeting scheduled for November 13th at 1 PM.

Mr. Ardini stated that the Total Phosphorous generation credit verification was submitted and validated by DEP. Mr. Ardini stated that total nitrogen and total phosphorous limits were met by the WWTP for the water year ending September 2019. Mr. Ardini stated he will proceed with selling the remainder of the credits.

Mr. Ardini informed the Board that AT&T contacted the Authority in regard to an upgrade to their cellular system on the Lumber Street standpipe. Mr. Doug DeClerck and Authority staff are currently reviewing the plans.

Mr. Ardini provided an update regarding the Borough's composting agreement with Mount Joy Township: It was noted that Authority staff and Mr. Davis have reviewed the agreement and provided comments and alterations to reflect the ownership of the piece of ground. Mr. Ardini noted that an agreement with the Authority and Borough will also be drafted.

Authority staff and Authority Board discussed the waterline concerns on Cedar Lane. The Authority Board authorized Authority staff to move forward with the waterline replacement.

Mr. Ardini informed the Board that the Borough passed a motion on Monday evening to advertise all positions that are expiring regardless of whether the current appointee requests for reappointment. Mr. Ardini noted that these positions will be posted on the website.

Operation Manager Report

Mr. Kapcsos informed and updated the Authority Board on issues and statuses for the Construction Department:

- Staff completed the updates to Carmany Pump Station which included; fence removal, pressure washing and miscellaneous painting.

- Staff is currently working on verifying zero usage meters to determine if the property is vacant or if the meter is in need of repairs or replacement.

Mr. Kapcsos informed and updated the Authority Board on issues and statuses for the Water System:

- Staff completed updates to the softening units at Carmany Water Treatment Plant which included the installation of three new valves and actuators on the influent line and a new flow meter on unit #2.
- Lead and Copper testing update: Staff prepared and sent thank you letters to the customers who participated with the sampling. A copy of the sample results was also enclosed which is required by PA DEP.
- Staff prepared and submitted all necessary documents pertaining to LT2 sampling for wells 1 and 2 to the department.
- Mr. Andrew Taylor from Water Service Professionals will be at Carmany Road Water Treatment Plant on November 12th and 13th to conduct an annual filter bed evaluation on all three filters. Mr. Kapcsos noted this is a new requirement by PA DEP.

Mr. Kapcsos informed and updated the Authority Board on issues and statues for the Wastewater System:

- Staff completed changing out bulbs in the UV tank and making other miscellaneous repairs.
- Schwanger Bros was present to service the boilers. There are no known repairs.

Mr. Kapcsos informed and updated the Board on other related topics:

- Marietta Avenue Pedestrian Safety Improvements Project update:
 - All waterline work is complete, including abandonment of existing 4" water main.
 - Valve box risers and manhole frame replacement will take place in the spring.

Mr. Kapcsos noted that he will be contacting Fluid Pinpointing Services to perform the annual leak survey at the end of November or beginning of December.

Mr. Kapcsos stated the Authority was contacted by PennDOT to discuss lining the sewer main on East Henry Street. A discussion took place with the Borough staff and an engineer for the train station. Mr. Kapcsos noted that no plans were presented to Authority staff that showed storm sewer being installed for the project. PennDOT proposed a 50/50 split to complete the \$18,000 project. Authority Board authorized staff to propose as 25% Authority and 75% PennDOT. Mr. Derr made staff aware that the state is looking to gain ownership of the Market Street bridge; knowing the Authority has a waterline on the bridge, he wanted staff to be aware.

Business Manager Report

Mrs. Fenicle noted that the Worker's Compensation renewal figures were received at 13% lower than 2019.

Mrs. Fenicle noted that the third quarter SREC payment was received in the amount of \$22,192.

Minutes of the Previous Meeting

A **MOTION** was made by Mr. Derr and a second by Mr. Weems to approve the October 1, 2019 meeting minutes as presented; motion carried.

Unfinished Business

A **MOTION** was made by Mr. Derr and a second by Mr. Metzler to accept Mr. Rick Hamm's resignation letter from the Authority Board; motion carried.

Authority Board and staff discussed the request from LCCTC to dedicate the sewer force main to the Authority that was presented at the October 15th Board Meeting. A **MOTION** was made by Mr. Metzler and a second by Mr. Derr to decline LCCTC's request; motion carried.

New Business

A **MOTION** was made by Mr. Metzler and a second by Mr. Derr to approve Resolution No. 7-19 expanding the definition of the 2016 Project set forth in the Authority's resolution No. 8-16 dated October 3, 2016; furthermore, to

transfer the remaining balance in the 2016 Construction Fund to the Water Bond Redemption and Improvement Fund for other water system related projects; motioned carried.

A **MOTION** was made by Mr. Derr and a second by Mr. Weems to approve Resolution No. 8-19 to enter into a Deed of Dedication for the Conveyance of Interest in Utility Facilities to serve Flyway Properties, LLC and to maintain the letter of credit of 15% of construction cost for 18 months as recommended by ARRO Consulting's letter dated May 8, 2019; motion carried.

A **MOTION** was made by Mr. Weems and a second by Mr. Derr to approve Resolution No. 9-19 to enter into a Deed of Dedication for the Conveyance of Interest in Utility Facilities to serve QDOS Investments, LLC and to maintain the letter of credit of 15% of construction cost for 18 months as recommended by ARRO Consulting's letter dated November 4, 2019; motion carried.

A **MOTION** was made by Mr. Weems and a second by Mr. Derr to approve Elm Tree Properties request to reduce the letter of credit for Phase 5A of the Musser Tract to 15% of the construction cost as recommended by ARRO Consulting's letter dated October 17, 2019; motion carried.

A **MOTION** was made by Mr. Derr and a second by Mr. Weems to approve Payment Application No. 9 from W.C. Eshenaur & Son in the amount of \$16,522.50 for the South Jacob Street Water Treatment Plant and Well 3 as recommended by ARRO Consulting's letter dated October 15, 2019; motion carried.

Any Other Matter Proper to Come Before the Authority

The Authority Board and staff discussed an application of interest to serve on the Authority Board. A **MOTION** was made by Mr. Metzler and a second by Mr. Derr to authorize Mr. Ardini to submit a letter of intent to Borough Council to appoint Mr. Paul Ruffini to fill Mr. Rick Hamm's term; motion carried.

Authorization to Pay Bills

A **MOTION** was made by Mr. Metzler and a second by Mr. Weems to approve the attached Requisition No. 13 as follows: \$61,582.41 for the Water Operating Fund and \$61,484.03 for the Sewer Operating Fund; motion carried.

A **MOTION** was made by Mr. Metzler and a second by Mr. Derr to approve the attached Requisition No. WBRI 19-19 in the amount of \$53,313.50 from the Water Bond Redemption and Improvement Fund; motion carried.

A **MOTION** was made by Mr. Metzler and a second by Mr. Derr to approve the attached Requisition No. SBRI 19-7 in the amount of \$9,417.45 from the Sewer Bond Redemption and Improvement Fund; motion carried.

Adjournment

There being no further business, a **MOTION** was made by Mr. Weems and seconded by Mr. Metzler to adjourn; motion carried, and the meeting adjourned at 6:06 PM.

Respectfully submitted,

Steven M. Weems
Secretary