



**Mount Joy Borough Authority Meeting  
Agenda  
4:00 PM, November 6, 2024**

Revised 11/6/24

1. Call to Order
2. Pledge of Allegiance
3. Roll Call - Mr. Rebman, Mr. Derr, Mr. Metzler, Mr. Ruffini and Mr. Melhorn
4. Public Input Period – Hearing of any citizen within the service area.
5. Reports
  - A. Authority Manager
  - B. Assistant Authority Manager
  - C. Business Manager
6. Approval of the Minutes – Approval of the minutes from August 6, 2024.
7. Unfinished Business
8. New Business
  - A. Consider approval of Resolution 13-24 for Pension Plan Custodian Replacement that supersedes Resolution 12-24.
9. Any other matter proper to come before the Authority
10. Authorization to pay bills
  - A. Consider approval of Requisition No. 10 for the Water Operating Fund in the amount of \$83,744.02 and Sewer Operating Fund in the amount of \$101,939.45.
  - B. Consider approval of Requisition No. WBRI 24-11 from the Water Bond Redemption and Improvement Fund in the amount of \$8,923.04.
  - C. Consider approval of Requisition No. SBRI 24-11 from the Sewer Bond Redemption and Improvement Fund in the amount of \$2,997.53.
11. Meetings and dates of importance
  - A. Wednesday, November 13, 2024                      Finance Committee Meeting – 10 AM
  - B. Tuesday, November 19, 2024                      Pre-Authority Meeting – 4 PM
  - C. Tuesday, December 3, 2024                      Regular Monthly Meeting – 4 PM
12. Executive Session
13. Adjournment

Mount Joy Borough Authority  
Regular Monthly Meeting  
August 6, 2024  
Minutes

**DRAFT**

The Mount Joy Borough Authority held its Pre-Authority meeting on this date in Council Chambers of the Borough Offices Building. Present were Chairman Rebman, Mr. Derr, Mr. Metzler, and Mr. Ruffini. Also, present were Angie Fenicle, Scott Kapcsos, and Zach Dennis and Mike Davis from Barley Snyder. Mr. Melhorn was absent. Chairman Rebman called the meeting to order at 4 PM.

**Public Input Period**

No one was present from the public.

**Authority Manager Report**

Mr. Kapcsos provided a written report and highlighted the following:

Mr. Kapcsos provided an update on the South Jacob Street Water Plant: Mr. Kapcsos stated that PA DEP has issued a final operations permit for the South Jacob Street Water Plant.

Mr. Kapcsos informed the Board that Authority staff and Mount Joy Police Department participated in a mock emergency event with PA DEP emergency response staff at the Carmany Road Water Plant facility.

Mr. Kapcsos informed the Board that Authority staff participated in pre-construction meeting for the Core-5@1283 Project.

Mr. Kapcsos informed the Board that Authority staff participated in a meeting held between Vista Block, a developer for the property located along 772, and Borough staff regarding the installation of proposed sewer force main across Borough owned property. Mr. Kapcsos noted that a meeting took place today between Borough and Authority staff to determine if there were other possible ways to run water and sewer services.

Mr. Kapcsos Informed the Board that Authority staff met with a potential buyer for the track of land off Pinkerton Road within the Authority's service area. There is a potential development of 200 homes that will be located in Mount Joy Borough and East Donegal Township.

Mr. Kapcsos informed the Board that Authority staff met with Kinsley Properties, their engineer, and Borough staff regarding a conceptual plan for Lot 6A in the Cornerstone development.

Mr. Kapcsos informed the Board that he met with Stacy Heistand from Asset Strategy to discuss a plan moving forward for Authority staff to meet regularly to discuss the current position of the pension plan and 457 plan, along with providing the Board an annual update.

Mr. Kapcsos informed the Board that Fluid Pinpointing Services has completed the leak detection survey of the distribution system other than Main Street of which will be completed during nighttime hours when there will be less traffic.

Mr. Kapcsos Informed the Board that both the Chief Water Plant Operator and Construction Supervisor positions have been posted in house and the Chief Water Plant Operator has been posted on several on-line platforms including Indeed.

Mr. Kapcsos informed the Board that an allocation request was received from Rettew Engineering on behalf of Rapho Township to revise the current EDU allocation agreement to increase the EDU allocation for the proposed developments within Rapho Township. Mr. Kapcsos noted that this request is currently being reviewed and a comment letter will be provided.

Mr. Kapcsos provided an update on the South Market Avenue construction shop project: Mr. Kapcsos stated that the renovation plan shows existing and proposed architectural features including a demo plan was provided by ARRO Consulting; Authority staff is currently reviewing. Mr. Kapcsos stated when that review is completed, the plan will then go to a mechanical, electrical, and plumbing engineer for design.

Mr. Kapcsos informed the Board that Ms. Susan Parker is attending a Gorman-Rupp Operating Training class held in Mansfield, OH from August 6<sup>th</sup> through 8<sup>th</sup>.

Mr. Kapcsos provided an update on the Little Chiques Streambank Restoration Project: Mr. Kapcsos stated that Authority staff received revised documents for review; documents will be reviewed by the Authority's Solicitor, Mr. Davis.

Mr. Kapcsos noted that the confined space training that was to take place tomorrow will be rescheduled due to the incoming storms.

### **Assistant Manager Report**

Mr. Dennis provided a written report and highlighted the following:

Mr. Dennis provided an update on the South Jacob Street Water Plant Start-Up: Mr. Dennis stated that the plant resumed operation on July 24<sup>th</sup> and while staff worked through several minor issues, the plant has been operating every day since July 29<sup>th</sup>.

Mr. Dennis informed the Board that Authority staff have been doing many repairs to equipment at the wastewater treatment plant which includes the following:

- UV System Wipers
- Manual air scour of the denitrification filters
- New motor was installed for aeration blower
- Recirculation pumps
- Sludge furnace

Mr. Dennis informed the Board that Authority staff has repaired three water main breaks on Donegal Spring Road and Harold Avenue of which did not require a boil water advisory and the third repair on Henry Street which required a boil water advisory due to the water main shut down; the advisory has since been rescinded.

### **Business Manager Report**

Mrs. Fenicle had nothing to report.

### **Minutes of the Previous Meeting**

A **MOTION** was made by Mr. Metzler and a second by Mr. Ruffini to approve the June 4, 2024, meeting minutes as presented; motion carried.

### **Unfinished Business**

There was no unfinished business to discuss.

### **New Business**

There was no new business to discuss.

### **Any Other Matter Proper to Come before the Authority**

Mr. Kapcsos informed the Board that the previous announcement of Ms. Frey's notice of resignation has been rescinded and will remain as an employee of the Borough.

Mr. Kapcsos informed the Board that one of the employees will be on short-term disability from early September thru late October following a medical procedure.

Mr. Rebman informed the Authority Board that Borough Council approved the rejection of all bids in relation to the administrative facility with the intent to evaluate potential cost savings; the Ad-hoc Committee will revisit the potential changes at their meeting on August 19<sup>th</sup>.

**DRAFT**

**Authorization to Pay Bills**

A **MOTION** was made by Mr. Metzler and a second by Mr. Ruffini to approve the attached Requisition No. 6 as follows: \$86,380.07 for the Water Operating Fund and \$101,357.09 for the Sewer Operating Fund; motion carried.

A **MOTION** was made by Mr. Metzler and a second by Mr. Derr to approve the attached Requisition WBRI 24-8 from the Water Bond Redemption and Improvement Fund in the amount of \$859.50; motion carried.

A **MOTION** was made by Mr. Metzler and a second by Mr. Derr to approve the attached Requisition SBRI 24-8 from the Sewer Bond Redemption and Improvement Fund in the amount of \$1,466.00; motion carried.

**Adjournment**

There being no further business, a **MOTION** was made by Mr. Metzler and seconded by Mr. Derr to adjourn. Motion carried and the meeting adjourned at 5:21 PM.

Respectfully submitted,

Paul F. Ruffini  
Assistant Secretary



**MOUNT JOY BOROUGH AUTHORITY**  
**PENSION PLAN CUSTODIAN REPLACEMENT**

**Resolution No. 13-24**  
**(Supersedes Resolution No. 12-24)**

The undersigned hereby take the following action with respect to Mount Joy Borough Authority Pension Plan:

RESOLVED, that while the Authority Board had originally appointed Charles Schwab Trust Bank (“Schwab”), 1133 Ave. of the Americas New York, NY 10036 to serve as Custodian with respect to the Mount Joy Borough Authority Pension Plan effective December 1, 2024, the Authority Board now wishes to appoint Schwab effective as of the date S&T Bank Wealth Management (“S&T Bank”) completes the transfer of the Mount Joy Borough Authority Pension Plan assets.

RESOLVED FURTHER, that while the Authority Board originally elected to terminate S&T Bank as Directed Trustee with respect to the Mount Joy Borough Authority Pension Plan effective December 1, 2024, the Authority Board now wishes to terminate S&T Bank as of the date S&T Bank completes the transfer of the Mount Joy Borough Authority Pension Plan assets.

RESOLVED FURTHER, that effective on and after November 15, 2024, the second paragraph of Section 10.01 of the Mount Joy Borough Authority Pension Plan is amended in its entirety to provide as follows: If all Plan assets are held in one or more custodial accounts or contracts which satisfies the requirements of Treas. Reg. §1.401(f)-1 of the Internal Revenue Code, then the Employer does not need to appoint a Trustee, and Plan assets shall be administered in accordance with the other provisions of this Plan and the terms of the Custodial Agreement, and the terms of the Custodial Agreement shall supersede the provisions of this Article. If the Employer fails to name a Trustee, the Employer shall be the Trustee.

MOUNT JOY BOROUGH AUTHORITY

By: \_\_\_\_\_

Attest: \_\_\_\_\_

**CERTIFICATE OF SECRETARY**

I HEREBY CERTIFY that I am the (Assistant) Secretary of Mount Joy Borough Authority, and that the Resolution set forth above was duly adopted on November 6, 2024 at a public meeting duly called and held, and remains in full force and effect on the date hereof.

IN WITNESS WHEREOF, this Certificate is executed the 6th day of November, 2024.

\_\_\_\_\_  
(Assistant) Secretary



MOUNT JOY BOROUGH AUTHORITY

P.O. BOX 25

MOUNT JOY, PA 17552

INCORPORATED 1948

TELEPHONE: (717) 653-5938

FAX: (717) 653-6680

WATER OPERATING REQUISITION NO.: 10

DATE: November 6, 2024

Fulton Bank, National Association  
P.O. Box 4887  
Lancaster, PA 17604

Gentlemen:

You are hereby requested to make a disbursement of funds from the Revenue Fund under the Trust Indenture dated May 1, 1993, between the Mount Joy Borough Authority and your bank as Trustee, for the purpose and in the amounts set forth on the succeeding page.

We certify that the amounts listed on the succeeding page are now due and unpaid and that such indebtedness has been incurred for the purpose set forth in Article VI, Section 6.01 and 6.02. We further certify that the monies to be withdrawn are in compliance with the provisions of said indenture.

MOUNT JOY BOROUGH AUTHORITY

\_\_\_\_\_  
TREASURER

ARRO CONSULTING, INC., Consulting Engineer, in accordance with Section 6.02 of the Trust Indenture, DOES HEREBY APPROVE this requisition, and CERTIFIES that the aggregate of the amounts requisitioned, plus those previously requisitioned during the current fiscal year, do not exceed the amount of the current fiscal year budget approved by the Authority as provided for in Section 9.07 of the Trust Indenture.

ARRO CONSULTING, INC.

\_\_\_\_\_  
CONSULTING ENGINEER

AMOUNT OF PREVIOUS REQUISITIONS:	\$	<u>794,050.82</u>		
TOTAL AMOUNT OF THIS REQUISITION:	\$	36,391.43	Payroll	Acct. 21544
	\$	<u>47,352.59</u>	Expenses	Acct. 21510
	\$	<u><b>83,744.02</b></u>	<b>Total</b>	
TOTAL AMOUNT REQUISITIONED TO DATE:	\$	<u>877,794.84</u>		
TOTAL CURRENT FISCAL YEAR APPROVED BUDGET:	\$	<u>3,384,936.16</u>		

Payroll Journal Entry  
Payroll # 21

Water Fund

Debit	06.448.702	Water Wages	\$	6,842.44	Kling, Shawn, Jason
	06.449.752	Construction Crew Wages	\$	2,740.12	Chris, Rory, Caleb, Randall (Split)
	06.400.782	Authority Manager	\$	1,817.31	Kapcsos (Split)
	06.400.782	Severance Pay	\$	-	Joe Ardini Severance Pay (Split)
	06.400.783	Asst. Authority Manager	\$	1,769.24	Zach Dennis (Split)
	06.400.784	Business Manager	\$	1,250.00	Angie (Split)
	06.400.785	Administrative Assistant	\$	1,219.05	Lindsey (Split)
	06.400.790	Board Members	\$	-	Members paid per month (Split) (Pay closest to 1st Tuesday)
	06.400.804	Employer Taxes	\$	1,291.38	Split
	06.400.804	ADP Invoice	\$	84.06	Split
	06.400.791	Employer 457B Contribution	\$	221.62	Chris, Rory, Paisun, Zach
		<b>TOTAL</b>	<b>\$</b>	<b>17,235.22</b>	

Payroll Journal Entry  
Payroll # 22

Water Fund

Debit	06.448.702	Water Wages	\$	8,637.54	Kling, Shawn, Jason
	06.449.752	Construction Crew Wages	\$	2,893.90	Rory, Caleb, Randall (Split)
	06.400.782	Authority Manager	\$	1,817.31	Kapcsos (Split)
	06.400.782	Severance Pay	\$	-	Joe Ardini Severance Pay (Split)
	06.400.783	Asst. Authority Manager	\$	1,769.24	Zach Dennis (Split)
	06.400.784	Business Manager	\$	1,250.00	Angie (Split)
	06.400.785	Administrative Assistant	\$	1,134.01	Lindsey (Split)
	06.400.790	Board Members	\$	-	Members paid per month (Split)
	06.400.804	Employer Taxes	\$	1,348.53	Split
	06.400.804	ADP Invoice	\$	84.06	Split
	06.400.791	Employer 457B Contribution	\$	221.62	Rory, Susan, Zach
		<b>TOTAL</b>	\$	<b>19,156.21</b>	(Pay closest to 1st Tuesday)



# Mount Joy Authority

## Check Register - Water Operating Fund

Transaction Number	Source	Transaction Type	Reference	Payments Post Date
5296	Accounts Payable	Computer Check	ADVANCE AUTO PARTS	\$19.99 10/29/2024
5297	Accounts Payable	Computer Check	AIRGAS USA LLC	\$40.96 10/29/2024
5298	Accounts Payable	Computer Check	CAPITAL BLUE CROSS	\$15,124.97 10/29/2024
5299	Accounts Payable	Computer Check	GEN 3 ADVERTISING	\$992.28 10/29/2024
5300	Accounts Payable	Computer Check	HACH COMPANY	\$610.90 10/29/2024
5301	Accounts Payable	Computer Check	HIGHMARK BLUE SHIELD	\$77.91 10/29/2024
5302	Accounts Payable	Computer Check	NORTHWEST BANK	\$1,613.91 10/29/2024
5303	Accounts Payable	Computer Check	PPL	\$7,185.21 10/29/2024
5304	Accounts Payable	Computer Check	PRWA	\$150.00 10/29/2024
5305	Accounts Payable	Computer Check	STANDARD INSURANCE COMPANY	\$35.22 10/29/2024
5306	Accounts Payable	Computer Check	UNITED CONCORDIA INSURANCE COMPANY	\$554.58 10/29/2024
5307	Accounts Payable	Computer Check	UNIVAR USA, INC.	\$2,066.32 10/29/2024
5308	Accounts Payable	Computer Check	BARLEY SNYDER LLP	\$5,098.45 11/06/2024
5309	Accounts Payable	Computer Check	BATTERY WAREHOUSE	\$98.97 11/06/2024
5310	Accounts Payable	Computer Check	BRIGHTSPEED	\$148.22 11/06/2024
5311	Accounts Payable	Computer Check	CHEMICAL EQUIPMENT LABS INC.	\$4,271.82 11/06/2024
5312	Accounts Payable	Computer Check	CRYSTAL SPRINGS	\$36.97 11/06/2024
5313	Accounts Payable	Computer Check	EXETER SUPPLY COMPANY, INC.	\$576.50 11/06/2024
5314	Accounts Payable	Computer Check	GRAINGER	\$589.53 11/06/2024
5315	Accounts Payable	Computer Check	GUTTMAN ENERGY INC.	\$405.01 11/06/2024
5316	Accounts Payable	Computer Check	HAYERSTICK BROS. INC.	\$207.57 11/06/2024
5317	Accounts Payable	Computer Check	HIGHWAY MATERIALS, INC.	\$818.90 11/06/2024
5318	Accounts Payable	Computer Check	HILTI, INC.	\$941.74 11/06/2024
5319	Accounts Payable	Computer Check	JASON BOWERS	\$150.00 11/06/2024
5320	Accounts Payable	Computer Check	SCOTT KLING	\$199.35 11/06/2024
5321	Accounts Payable	Computer Check	SERVICE SUPPLY CORP	\$231.70 11/06/2024
5322	Accounts Payable	Computer Check	SUBURBAN TESTING LABS, INC	\$519.00 11/06/2024
5323	Accounts Payable	Computer Check	SUSQUEHANNA MUNICIPAL TRUST	\$3,105.12 11/06/2024
5324	Accounts Payable	Computer Check	TELE-PEST, INC.	\$150.00 11/06/2024
5325	Accounts Payable	Computer Check	USA BLUEBOOK	\$365.85 11/06/2024
5326	Accounts Payable	Computer Check	VECTOR SECURITY	\$251.73 11/06/2024
5327	Accounts Payable	Computer Check	VERIZON WIRELESS	\$324.61 11/06/2024
5328	Accounts Payable	Computer Check	WEX BANK	\$389.30 11/06/2024

### Summary by Transaction Type

Computer Check (\$47,352.59)

**Total Payments:** (\$47,352.59)



MOUNT JOY BOROUGH AUTHORITY

P.O. BOX 25

MOUNT JOY, PA 17552

INCORPORATED 1948

TELEPHONE: (717) 653-5938

FAX: (717) 653-6680

SEWER OPERATING REQUISITION NO.: 10

DATE: November 6, 2024

Fulton Bank, National Association  
P.O. Box 4887  
Lancaster, PA 17604

Gentlemen:

You are hereby requested to make a disbursement of funds from the Revenue Fund under the Trust Indenture dated November 15, 1996 (the "Indenture"), between the Mount Joy Borough Authority and your bank as Trustee, for the purpose and in the amounts set forth on the attached Schedule "A".

We certify that (i) the amounts listed on the succeeding page are now due and unpaid and that such indebtedness has been incurred for the purpose set forth in paragraphs (a) and (b) of Section 6.1 of the Indenture or paragraph (a) of Section 6.3 of the Indenture; (ii) the aggregate of the amounts requisitioned, plus those previously requisitioned during the current fiscal year, do not exceed the amount of the current fiscal year budget approved by the Authority as provided in Section 9.10 of the Indenture; and (iii) the monies to be withdrawn are in compliance with the provisions of said Indenture.

MOUNT JOY BOROUGH AUTHORITY

\_\_\_\_\_  
AUTHORIZED OFFICER

AMOUNT OF PREVIOUS REQUISITIONS:	\$	<u>1,010,625.73</u>		
TOTAL AMOUNT OF THIS REQUISITION:	\$	41,762.37	Payroll	Acct. 21544
	\$	60,177.08	Expenses	Acct. 21536
	\$	<u><b>101,939.45</b></u>	<b>Total</b>	
TOTAL AMOUNT REQUISITIONED TO DATE:	\$	<u>1,112,565.18</u>		
TOTAL CURRENT FISCAL YEAR APPROVED BUDGET:	\$	<u>3,510,568.75</u>		

Payroll Journal Entry  
 Payroll # 21

Sewer Fund

Debit	08.429.730	Sewer Wages	\$ 10,644.89	Gary, Rex, Paisun, Susan, James, Dave
	08.428.710	Construction Crew Wages	\$ 2,740.12	Chris, Rory, Caleb, Randall (Split)
	08.400.782	Authority Manager	\$ 1,817.31	Kapcsos (Split)
	08.400.782	Severance Pay	\$ -	Joe Ardini Severance Pay (Split)
	08.400.783	Asst. Authority Manager	\$ 1,769.23	Zach Dennis (Split)
	08.400.784	Business Manager	\$ 1,250.00	Angie (Split)
	08.400.785	Administrative Assistant	\$ 1,219.05	Lindsey (Split)
	08.400.790	Board Members	\$ -	Members paid per month (Split) (Pay closest to 1st Tuesday)
	08.400.804	Employer Taxes	\$ 1,291.38	Split
	08.400.804	ADP Invoice	\$ 84.05	Split
	08.400.791	Employer 457B Contribution	\$ 221.62	Chris, Rory, Paisun, Zach
		<b>TOTAL</b>	<b>\$ 21,037.65</b>	

Payroll Journal Entry  
Payroll # 22

Sewer Fund

Debit	08.429.730	Sewer Wages		\$ 10,206.10	Gary, Rex, Susan, Dave
	08.428.710	Construction Crew Wages		\$ 2,893.89	Rory, Caleb, Randall (Split)
	08.400.782	Authority Manager		\$ 1,817.31	Kapcsos (Split)
	08.400.782	Severance Pay		\$ -	Joe Ardini Severance Pay (Split)
	08.400.783	Asst. Authority Manager		\$ 1,769.23	Zach Dennis (Split)
	08.400.784	Business Manager		\$ 1,250.00	Angie (Split)
	08.400.785	Administrative Assistant		\$ 1,134.00	Lindsey (Split)
	08.400.790	Board Members		\$ -	Members paid per month (Split)
	08.400.804	Employer Taxes		\$ 1,348.52	Split
	08.400.804	ADP Invoice		\$ 84.05	Split
	08.400.791	Employer 457B Contribution		\$ 221.62	Rory, Susan, Zach
		<b>TOTAL</b>		<b>\$ 20,724.72</b>	(Pay closest to 1st Tuesday)

# Mount Joy Authority

## Check Register - Sewer Operating Fund

Transaction Number	Source	Transaction Type	Reference	Payments Post Date
5596	Accounts Payable	Computer Check	UGI UTILITIES, INC.	\$68.42 10/16/2024
5597	Accounts Payable	Computer Check	ADVANCE AUTO PARTS	\$19.99 10/29/2024
5598	Accounts Payable	Computer Check	AIRGAS USA LLC	\$122.88 10/29/2024
5599	Accounts Payable	Computer Check	CAPITAL BLUE CROSS	\$15,124.97 10/29/2024
5600	Accounts Payable	Computer Check	CARMEUSE LIME & STONE	\$13,866.00 10/29/2024
5601	Accounts Payable	Computer Check	GEN 3 ADVERTISING	\$992.27 10/29/2024
5602	Accounts Payable	Computer Check	HARBOR FREIGHT TOOLS USA, INC.	\$106.86 10/29/2024
5603	Accounts Payable	Computer Check	HIGHMARK BLUE SHIELD	\$77.90 10/29/2024
5604	Accounts Payable	Computer Check	NORTHWEST BANK	\$314.00 10/29/2024
5605	Accounts Payable	Computer Check	PPL	\$7,025.31 10/29/2024
5606	Accounts Payable	Computer Check	PRWA	\$150.00 10/29/2024
5607	Accounts Payable	Computer Check	STANDARD INSURANCE COMPANY	\$35.21 10/29/2024
5608	Accounts Payable	Computer Check	UNITED CONCORDIA INSURANCE COMPANY	\$554.58 10/29/2024
5609	Accounts Payable	Computer Check	ARRO CONSULTING, INC.	\$545.75 11/06/2024
5610	Accounts Payable	Computer Check	BARLEY SNYDER LLP	\$5,098.45 11/06/2024
5611	Accounts Payable	Computer Check	BRIGHTSPEED	\$769.49 11/06/2024
5612	Accounts Payable	Computer Check	CRYSTAL SPRINGS	\$77.43 11/06/2024
5613	Accounts Payable	Computer Check	DEER COUNTRY FARM & LAWN, INC.	\$727.05 11/06/2024
5614	Accounts Payable	Computer Check	GUTTMAN ENERGY INC.	\$503.36 11/06/2024
5615	Accounts Payable	Computer Check	HACH COMPANY	\$1,047.86 11/06/2024
5616	Accounts Payable	Computer Check	HAVERSTICK BROS. INC.	\$207.56 11/06/2024
5617	Accounts Payable	Computer Check	HILTI, INC.	\$941.74 11/06/2024
5618	Accounts Payable	Computer Check	JASON BOWERS	\$150.00 11/06/2024
5619	Accounts Payable	Computer Check	SCOTT KLING	\$199.35 11/06/2024
5620	Accounts Payable	Computer Check	SERVICE SUPPLY CORP	\$231.70 11/06/2024
5621	Accounts Payable	Computer Check	SHERMAN-GIBSON SYSTEMS COMPANY	\$450.00 11/06/2024
5622	Accounts Payable	Computer Check	SUBURBAN TESTING LABS, INC	\$1,652.00 11/06/2024
5623	Accounts Payable	Computer Check	SUSQUEHANNA MUNICIPAL TRUST	\$3,105.13 11/06/2024
5624	Accounts Payable	Computer Check	USALCO	\$5,423.22 11/06/2024
5625	Accounts Payable	Computer Check	VECTOR SECURITY	\$107.82 11/06/2024
5626	Accounts Payable	Computer Check	VERIZON WIRELESS	\$245.03 11/06/2024
5627	Accounts Payable	Computer Check	WEX BANK	\$235.75 11/06/2024

### Summary by Transaction Type

Computer Check	(\$60,177.08)
<b>Total Payments:</b>	<b>(\$60,177.08)</b>

MOUNT JOY BOROUGH AUTHORITY  
WATER SYSTEM  
RESOLUTION AND REQUISITION

WATER SYSTEM REQUISITION NO.: WBRI 24-11

Date: November 6, 2024

RESOLUTION

RESOLVED, in accordance with Article VI, Section 6.06 of the Trust Indenture of the Mount Joy Borough Authority (the "Authority") to Fulton Bank, National Association (the "Trustee"), as successor to Union National Community Bank (the "Prior Trustee"), as Trustee, dated as of May 1, 1993, securing Guaranteed Water Revenue Bonds, Series of 1993 (the "Trust Indenture") the Trustee is hereby authorized and requested to make the following payments for authorized projects, including either capital additions or extraordinary repairs, renewals or replacements from the Bond Redemption and Improvement Fund established under the aforesaid Indenture and held by the Trustee for the following purposes and in the amounts and for the purposes set forth below:

<u>Payee</u>	<u>Purpose of Obligation</u>	<u>Amount of this Requisition</u>
SEE ATTACHED EXHIBIT "A"		\$ <b>8,923.04</b>

CERTIFICATE

The undersigned Secretary hereby certifies that the Resolution set forth above was duly adopted by the Board of Directors of Mount Joy Borough Authority at a meeting duly called and held on November 6, 2024 and remains in full force and effect on the date hereof.

THIS CERTIFICATE is executed the 6th day of November, 2024.

\_\_\_\_\_  
(Secretary) (Assistant Secretary)

AUTHORITY SEAL

REQUISITION

TO: FULTON BANK, NATIONAL ASSOCIATION  
Lancaster, Pennsylvania 17604

In accordance with Article VI, Section 6.06 of the Trust Indenture of the Mount Joy Borough Authority with you and pursuant to the certified Resolution set forth above, you are hereby requested to make the payments authorized by the certified Resolution set forth above. We hereby certify, pursuant to Section 6.06 of the aforesaid Trust Indenture, that the above obligation was properly incurred by the Authority, is a proper charge against the Bond Redemption and Improvement Fund established under the Trust Indenture, and the amount directed to be paid in the aforesaid Resolution is unpaid and has not been the basis of any previous withdraw.

MOUNT JOY BOROUGH AUTHORITY

By: \_\_\_\_\_  
(Chairman) (Vice Chairman)

Attest: \_\_\_\_\_  
(Secretary) (Assistant Secretary)

CONSULTING ENGINEER'S CERTIFICATE

We, as Consulting Engineers for Mount Joy Borough Authority hereby certify in accordance with Section 6.06(b) of the Trust Indenture, that we approve the above Requisition and that the purposes for which such expenditures are being requested constitute an "Authorized Project" as defined in the aforesaid Indenture and that such capital additions and / or extraordinary repairs, renewals or replacements are necessary or desirable for the operation of the Water System.

ARRO CONSULTING, INC.

By: \_\_\_\_\_

Dated: \_\_\_\_\_

CONSULTING ENGINEER'S CERTIFICATE

We, as Consulting Engineers for Mount Joy Borough Authority, in accordance with Section 6.06(a) of the Trust Indenture, hereby certify that we approve the above Resolution and that:

(i) such repairs, renewals, replacements or alterations are necessary or desirable for proper operation of the Water System;

(ii) the Receipts and Revenues (as defined in the Trust Indenture) of the Water System for the current Fiscal Year are not sufficient to cover the ordinary operating expenses of the Water System, the costs of the Authority and the amounts required to be deposited in the Funds provided for in Article VI of the Trust Indenture, and also to provide the moneys with which to make such repairs, renewals, replacements or alterations; and

(iii) the moneys in the Bond Redemption and Improvement Fund, together with such other moneys as may be available, are sufficient to cover the cost of such repairs, renewals, replacements or alterations.

ARRO CONSULTING, INC.

By: \_\_\_\_\_

Dated: \_\_\_\_\_



## EXHIBIT "A"

## WATER BOND REDEMPTION AND IMPROVEMENT FUND

<u>Payee</u>	<u>Purpose of Obligation</u>	<u>Amount of this Requisition</u>
ARRO Consulting, Inc. 108 West Airport Road Lititz, PA 17543	Eng Services for Fairview Street Water Main Replacement Project; Invoice 0100513	\$ 340.00
ARRO Consulting, Inc. 108 West Airport Road Lititz, PA 17543	Eng Services for New Construction Dept Shop Renovation; Invoice 0100514	\$ 2,997.54
ARRO Consulting, Inc. 108 West Airport Road Lititz, PA 17543	Eng Services for Well 1 & 2 Rehabilitation Project; Invoice 0100516	\$ 394.00
ARRO Consulting, Inc. 108 West Airport Road Lititz, PA 17543	Eng Services for Carmany Road WTP Softener Rehab; Invoice 0100515	\$ 1,991.00
Rettew Associates, Inc. 3020 Columbia Avenue Lancaster, PA 17603	Eng Services for additional Well Source; Invoice 13370	\$ 3,200.50

MOUNT JOY BOROUGH AUTHORITY  
LANCASTER COUNTY, PENNSYLVANIA  
SEWER SYSTEM BOND REDEMPTION AND IMPROVEMENT FUND  
REQUISITION FORM

SEWER SYSYTEM REQUISITION NO.: SBRI 24-11

Date: November 6, 2024

Fulton Bank, National Association  
Trustee under Trust Indenture  
dated November 15, 1996  
of Mount Joy Borough Authority  
Mount Joy, Pennsylvania

Dear Sirs:

You are hereby requested to make a disbursements of funds from the Bond Redemption and Improvement Fund of the above Bond Indenture of the Mount Joy Borough Authority for the following purposes and in the amounts set forth below:

Payee: \_\_\_\_\_ Construction Contract  
Address: \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_

Purpose of Obligation	Total Obligation	Amount Paid to Date	Amount this Requisition	Current Balance
SEE ATTACHED EXHIBIT "A"			\$ 2,997.53	

In connection therewith, I certify that the above amounts are now due and unpaid, and that such indebtedness is a proper charge against, and has not been made the basis of any previous withdrawal from, the Bond Redemption and Improvement Fund, pursuant to the provisions of the Trust Indenture dated November 15, 1996, from this Authority to your Bank, as Trustee and successor to Union National Community Bank, prior Trustee. I further certify that with respect to the items covered in this Requisition, there are no vendors', mechanics' or other liens (or security interest) upon or affecting any property with respect to which payments are requisitioned and which will not be discharged by such payment.

Further:

\_\_\_\_\_ (A) I hereby certify that this requisition is for the cost of repairs, renewals, replacements or alterations, and I further certify that the cost of such repairs, renewals, replacements or alterations of the Sewer Facilities cannot be reasonably or properly paid for or made in the ordinary operation of the Sewer Facilities.

  x   (B) I hereby certify that this requisition is for or toward the Cost of Capital Additions, and I further certify that the Capital Additions are necessary or desirable for the proper and efficient operation of the Sewer Facilities.

\_\_\_\_\_ (C) I hereby certify that this requisition is to pay expenses, debts, liabilities and obligations of the Authority required under the Indenture for which provision has not otherwise been made.

MOUNT JOY BOROUGH AUTHORITY

By: \_\_\_\_\_  
(Chairman) (Vice Chairman)

By: \_\_\_\_\_  
(Secretary) (Assistant Secretary)

CONSULTING ENGINEER'S CERTIFICATE

We hereby certify that we have examined the documents and accounts covering payments of obligations as requested in this requisition and approve the same. We further certify that all work done and materials, supplies and equipment furnished for which such obligations were incurred are in accordance with applicable plans and specifications, if any, and that so far as such obligations were incurred for work done or materials, supplies or equipment furnished, such work was actually performed or such materials, supplies or equipment were actually installed in or about the construction of the Sewer Facilities, or delivered at the site of the work for that purpose, assigned to the Authority, or delivered for fabrication at a place which is approved by us, and covered by adequate insurance against fire and theft.

\_\_\_\_\_ (A) In the case of repairs, renewals, replacements or alterations we certify:

i) That such repairs, renewals, replacements or alterations are necessary or desirable for the proper operation of the Sewer Facilities; and

ii) That the Gross Revenues of the Authority for the current Fiscal Year are not sufficient to cover the ordinary operating expenses of the Sewer Facilities, the costs of the Authority and the amounts required to be deposited in the funds created under the Indenture, and also to provide the monies with which to make such repairs, renewals, replacements or alterations; and

iii) That the monies in the Bond Redemption and Improvement Fund, together with such other monies as may be available, are sufficient to cover the cost of such repairs, renewals, replacements or alterations.

    x     (B) We hereby certify that this requisition is for or toward the Cost of Capital Additions, and we further certify that the Capital Additions are necessary or desirable for the proper and efficient operation of the Sewer Facilities.

This requisition is hereby certified as being correct and the payment approved as stated herein.

ARRO CONSULTING, INC.

Date: \_\_\_\_\_

EXHIBIT "A"

SEWER BOND REDEMPTION AND IMPROVEMENT FUND

<u>Payee</u>	<u>Purpose of Obligation</u>	<u>Amount of this Requisition</u>
ARRO Consulting, Inc. 108 West Airport Road Lititz, PA 17543	Eng Services for New Construction Dept Shop Renovation; Invoice 0100514	\$ 2,997.53