

Mount Joy Borough Authority  
Regular Monthly Meeting  
November 8, 2023  
Minutes

The Mount Joy Borough Authority held its regular meeting on this date in the Council Chambers of the Borough Offices Building. Present were Chairman Redman, Mr. Derr, and Mr. Ruffini. Also present were Angie Fenicle and Scott Kapcsos. Mr. Metzler and Mr. Melhorn were absent. Chairman Redman called the meeting to order at 4:00 PM.

**Public Input Period**

No one from the public was present.

**Authority Manager Report**

Mr. Kapcsos provided a written report and highlighted the following:

Mr. Kapcsos provided an update on the North Jacob Street Watermain Replacement Project: Mr. Kapcsos stated that Authority staff has performed saw cutting and Fox Tapping performed the tie-in; Authority staff is currently installing the new 8" watermain.

Mr. Kapcsos provided an update on the Carmany Road Water Plant Remodeling Project: Mr. Kapcsos stated that the countertops have been installed and all the furniture has been repositioned; the project is considered complete.

Mr. Kapcsos informed the Board that the Authority received the NPDES inspection report that was performed on May 8, 2023, at Carmany Road. Mr. Kapcsos noted that the letter stated that no violations were noted, however have requested the Authority to send in writing a summary of how flow is currently calculated for reporting purposes.

Mr. Kapcsos provided an update on the SRBC Docket Renewal: Mr. Kapcsos informed the Board that ARRO Consulting submitted a letter asking for a 30-day extension that was granted with a new submission deadline of November 29<sup>th</sup>.

Mr. Kapcsos informed the Board that Authority staff and ARRO had a kickoff meeting to discuss the Dystor Rehabilitation project; a follow up meeting with the contractor and equipment vendor is scheduled for November 17<sup>th</sup>. Mr. Kapcsos stated that the Authority will receive a revised quote when the scope of work is agreed upon.

Mr. Kapcsos and the Board discussed further regarding the Rapho Triangle East Development Agreement; the discussion was tabled till next meeting due to two members not present.

Mr. Kapcsos informed the Board that a health care matter arose regarding employees who become Medicare eligible and have a spouse on the policy. Mr. Kapcsos noted that he is in conversation with Barley Snyder to determine how to amend the employee handbook as well as conversations with health care specialist.

Mr. Kapcsos informed the Board that the Ipearl meters that were replaced with the new Kamstrup have been sold on Municibid for \$3,200.

Mr. Kapcsos provided an update on staffing: Mr. Kapcsos stated that Mr. Caleb Pardun started last week and is going well. Mr. Kapcsos also noted that Mr. Paisun Harris received his CDL Class B permit and is enrolled in the required training class to receive his license. Mr. Kapcsos informed the Board that Mr. Paisun Harris and Mr. Roderick Frey received their Wastewater Operators License.

Mr. Kapcsos provided an update on the storage building: Mr. Kapcsos stated that he has met with ARRO Consulting to discuss the proposed building for ARRO to provide drawings and proposed cost opinions for two types of structures.

Mr. Kapcsos provided an update on the security camera installations: Mr. Kapcsos stated that the company started this week to do the rough wiring and installed the cameras at the wastewater treatment plant and S. Jacob water plant.

### **Business Manager Report**

Mrs. Fenicle had nothing to report.

### **Minutes of the Previous Meeting**

A **MOTION** was made by Mr. Derr and a second by Mr. Ruffini to approve the October 3, 2023, meeting minutes as presented; motion carried.

### **Unfinished Business**

There was no unfinished business to discuss.

### **New Business**

There was no new business to discuss.

### **Any Other Matter Proper to Come Before the Authority**

There was no other matter proper to come before the Authority.

### **Authorization to Pay Bills**

A **MOTION** was made by Mr. Ruffini and a second by Mr. Derr to approve the attached Requisition No. 12 as follows: \$80,008.50 for the Water Operating Fund and \$74,464.72 for the Sewer Operating Fund; motion carried.

A **MOTION** was made by Mr. Derr and a second by Mr. Ruffini to approve the attached Requisition No. WBRI 23-13 from the Water Bond Redemption and Improvement Fund in the amount of \$37,044.58; motion carried.

### **Adjournment**

There being no further business, a **MOTION** was made by Mr. Ruffini and seconded by Mr. Derr to adjourn; motion carried, and the meeting adjourned at 5:08 PM.

Respectfully submitted,

Paul F. Ruffini  
Assistant Secretary