

Mount Joy Borough Authority
Regular Monthly Meeting
October 1, 2019
Minutes

The Mount Joy Borough Authority held its regular meeting on this date in the Council Chambers of the Borough Office Building. Present were Chairman Rebman, Mr. Derr and Mr. Metzler. Also present were Angie Fenicle, Joseph Ardini and Scott Kapcsos, Matt Warfel from ARRO Consulting and Mike Davis from Barley Snyder. Mr. Weems was absent. Chairman Rebman called the meeting to order at 4 PM.

Public Input Period

No one from the public was present.

Consulting Engineer Report

Mr. Warfel provided an update on the South Jacob Street Water Treatment Plant progress. It was stated that the brine pit drain was fixed and satisfactory. Mr. Warfel stated that there are still conversations regarding how to fix the floor. Mr. Warfel stated that the final completion date was slated for September 27th; since that didn't happen, Mr. Warfel reached out to PACT TWO to obtain an updated construction schedule as the last schedule provided was September 6th. Mr. Warfel also stated that ARRO authorized PACT TWO to remove the trailers since the only work left to be completed is site work. Mr. Warfel stated that ARRO received a final pay application from Garden Spot Mechanical and will be reviewing prior to the next meeting.

Authority Manager Report

Mr. Ardini updated the Board on 13 and 15 West Main Street: It was noted that the building committee met on September 23rd to walk through the premises. No other meeting dates have yet been set.

Mr. Ardini updated the Board on the September 16th Sanitary Sewer Overflow: It was noted that PA DEP has received the written report from the Authority, however, no response was received. Mr. Ardini reminded the Board that this incident was associated with PACT TWO.

Mr. Ardini provided an update on the 2019-2020 health care: It was noted that Mr. Ardini met with employees and provided them with information relating to the new health care plan. Mr. Jeff Shatzer will meet with all the employees in October. The new health care plan will take affect November 1, 2019.

Mr. Ardini stated that the Authority received notice to the new 457B plan update of fees that will affect the employees. Mr. Ardini informed the Authority staff of the change.

Mr. Ardini stated that the Authority and many other recipients received an e-mail notice from McNees Wallace in regard to the Conewago Industrial Park Water and Sewer Company, Inc. This letter is seeking proposals for future purchase of water and sewer system assets. The Authority Board and staff indicated this has no value to the Authority as it is in West Donegal Township.

Mr. Ardini stated the he received notice that DCED is again accepting Small Water Grant applications. Mr. Ardini asked the Board if there is any interest in submitting a grant for Wells 1 & 2 upgrades. The Authority Board authorized Authority staff to move forward with the application.

Mr. Ardini informed the Board that the Authority received approval from SRBC for Well #3 alteration.

Mr. Ardini provided an update on Carmany Pump Station: Mr. Ardini stated that he received the quote from Landscape Impression in the amount of \$1,795.85. Mr. Ardini also noted that he reached out to Mr. French to give him a status update. Mr. French proceeded asking when the trees will be planted. Mr. Ardini noted to Mr. French that Authority staff and Board were under the impression that the fence will satisfy your request. Authority Board authorized Authority staff to move forward with the fencing continuance upon no planting in the green space due to the sewer easement.

Operation Manager Report

Mr. Kapcsos informed and updated the Authority Board on issues and statuses for the Construction Department:

- Staff is currently working on flushing hydrants as part of this year's flushing program.

Mr. Kapcsos informed and updated the Authority Board on issues and statuses for the Water System:

- Staff worked with Evoqua this week at the South Jacob Street Water Plant making a few tweaks to XL reporting and some general operating functions.
- Lead and Copper testing update: All 60 samples were obtained, and all sample results were well below the maximum containment level.
- LT2 testing for Well's 1 and 2 update: Final sample results are in and favorable for the wells to remain in the bin 1 classification. Staff is in the process of putting all the reports together to submit to PA DEP.

Mr. Kapcsos informed and updated the Authority Board on issues and statues for the Wastewater System:

- Staff had to replace an input card in the PLC for the denite filters.
- Staff met with ARRO to perform a kickoff meeting for the clarifier and thickener rehabilitation project. ARRO will be drafting a contract document for Authority staff to review.

Mr. Kapcsos informed and updated the Board on other related topics:

- Marietta Avenue Pedestrian Safety Improvements Project update: The project has started today. The water service lines are being relocated. The manhole replacement is on hold at this time.

Mr. Kapcsos discussed with the Board a landscaping tree at Pump Station #7 had perished. Mr. Kapcsos noted he has done some research and the cause may have been from overabundance of rain. The decision was made to dispose of the tree and elect not to replace the tree at this time.

Business Manager Report

Mrs. Fenicle noted that she authorized Fulton Bank to transfer funds to the debt service funds for payment to the bond and bank holders November 1st. Mrs. Fenicle also stated that \$300,000 was transferred to the Water Bond Redemption Fund.

Minutes of the Previous Meeting

A **MOTION** was made by Mr. Metzler and a second by Mr. Derr to approve the September 3, 2019 meeting minutes as presented; motion carried.

Unfinished Business

There was no unfinished business to discuss.

New Business

There was no new business to discuss.

Any Other Matter Proper to Come Before the Authority

Mr. Metzler asked if staff will be accepting applications for internships. Mr. Ardini stated that the Authority can look at doing this again, however, it will have to wait until the next years fiscal budget as this was not budgeted for.

Authorization to Pay Bills

A **MOTION** was made by Mr. Metzler and a second by Mr. Derr to approve the attached Requisition No. 11 as follows: \$58,536.92 for the Water Operating Fund and \$58,179.58 for the Sewer Operating Fund; motion carried.

A **MOTION** was made by Mr. Metzler and a second by Mr. Derr to approve the attached Requisition No. WBRI 19-17 in the amount of \$3,210.59. from the Water Bond Redemption and Improvement Fund; motion carried.

A **MOTION** was made by Mr. Derr and a second by Mr. Metzler to approve the attached Requisition No. 56 in the amount of \$7,064.20 from the 2016 Construction Fund; motion carried.

Adjournment

There being no further business, a **MOTION** was made by Mr. Metzler and seconded by Mr. Derr to adjourn; motion carried, and the meeting adjourned at 5:40 PM.

Respectfully submitted,

Christopher E. Metzler
Assistant Secretary