# Mount Joy Borough Authority Meeting Agenda <br> 4:00 PM, October 1, 2019 

1. Call to Order
2. Pledge of Allegiance
3. Roll Call-Mr. Rebman, Mr. Derr, Mr. Weems and Mr. Metzler.
4. Public Input Period - Hearing of any citizen within the service area.
5. Reports
A. Authority Engineer
i. Executive Session
B. Authority Manager
C. Operations Manager
D. Business Manager
6. Approval of the Minutes - Approval of the minutes from September 3, 2019.
7. Unfinished Business
8. New Business
A.
9. Any other matter proper to come before the Authority
10. Authorization to pay bills
A. Consider approval of requisition No. 11 for the Water Operating Fund in the amount of $\$ 58,536.92$ and Sewer Operating Fund in the amount of $\$ 58,179.58$.
B. Consider approval of requisition No. WBRI 19-17 from the Water Bond Redemption and Improvement Fund in the amount of $\$ 3,210.59$.
C. Consider approval of Requisition No. 56 from the 2016 Construction Fund in the amount of $\$ 7,064.20$.
11. Meetings and dates of importance
A. Tuesday, October 15, 2019
B. Tuesday, October 22, 2019
C. Wednesday, November 6, 2019
D. Wednesday, November 13, 2019
E. Tuesday, November 19, 2019

Pre-Authority Meeting - 4 PM
Finance Committee Meeting - 5 PM
Regular Monthly Meeting - 4 PM
Administration Committee Meeting - 5 PM
Pre-Authority Meeting - 4 PM
12. Adjournment

If you are a person that requires accommodations to participate, please contact Authority staff to discuss how we may best accommodate your needs.

The Mount Joy Borough Authority held its regular meeting on this date in the Council Chambers of the Borough Office Building. Present were Chairman Rebman, Mr. Derr, Mr. Weems and Mr. Metzler. Also present were Angie Fenicle, Joseph Ardini and Scott Kapcsos, Matt Warfel from ARRO Consulting and Dan Desmond from Barley Snyder. Chairman Rebman called the meeting to order at 4 PM.

## Public Input Period

No one from the public was present.

## Consulting Engineer Report

Mr. Warfel provided an update on the South Jacob Street Water Treatment Plant progress. A discussion took place regarding the brine pit drain. Mr. Warfel stated that the line was televised and determined that the drain was partially clogged with cement preventing the camera from passing through the trap. Mr. Warfel stated that the contractor will have to cut the floor to fix. Mr. Warfel stated that the final completion date is slated for September $27^{\text {th }} . \mathrm{Mr}$. Warfel noted that the monthly meeting with all contractors will be next week and will review the closeout documentation.

## Authority Manager Report

Mr. Ardini informed the Board that staff submitted an Alternative Pass by Monitoring Plan for review and approval to SRBC for Docket No. 20070607-1.

Mr. Ardini updated the Board on the Lumber Street Water Tank Rehabilitation Project: Authority staff, ARRO and Mr. Doug DeClerck met with the cell carriers and Lancaster County Communications. ARRO and Mr. DeClerck are working on some minor changes to the specifications.
Mr. Ardini reminded the Board that Mr. Stacy Heistand from Asset Strategy will be attending the September $17^{\text {th }}$ meeting to review the Pension Plan status.

Mr. Ardini provided an update on Pump Station \#5 (Carmany Road): Mr. Ardini reached out to East Donegal Township (EDT) to inquire the guidelines to install a fence around the property. Mr. Ardini stated that EDT responded noting the Authority does not need a permit. Mr. Ardini has contacted Landscape Impressions to get a quote.

## Operation Manager Report

Mr. Kapcsos informed and updated the Authority Board on issues and statuses for the Construction Department:

- Staff has completed the tie in to the existing $12^{\prime \prime}$ water main on Oak Alley. The tie in to the existing $6^{\prime \prime}$ water main on Richland Lane was also completed, which included the installation of three new valves at the intersection of Richland Lane and Midway Road. It was also noted that the Authority had to issues a boil water advisory to 19 customers.
- Staff replaced a water service on Water Street due to a leak in the line.

Mr. Kapcsos informed and updated the Authority Board on issues and statuses for the Water System:

- Staff has completed this quarters meter readings, and work orders have been generated.
- Staff continues to move forward with the lead and copper testing. The samples bottles will be picked up tomorrow from those who choose to participate.
- T.A. Duffy was present and performed his yearly calibration to the meters.

Mr. Kapcsos informed and updated the Authority Board on issues and statues for the Wastewater System:

- Staff made necessary repairs to both denite filter \#1 and an air compressor.
- Overhead Door Company was present to perform their yearly service to all the garage doors.


## Business Manager Report

Mrs. Fenicle noted that the Final 2017 Surplus from Benecon was received in the amount of $\$ 59,105.87$ of which $\$ 17,731.77$ is the Authority's portion. Mrs. Fenicle stated that this was the final piece to conclude the Authority's participation with the group.

## Minutes of the Previous Meeting

A MOTION was made by Mr. Derr and a second by Mr. Weems to approve the August 6, 2019 meeting minutes as presented; motion carried.

## Unfinished Business

There was no unfinished business to discuss.

## New Business

A discussion took place with Authority Board and staff in regard to the Wastewater Treatment Plant Primary Clarifier and Thickener Rehabilitation cost opinions provided by ARRO Consulting. A MOTION was made by Mr. Metzler and a second by Mr. Derr to approve the cost opinion titled alternative two with clarifier drives by others; motion carried.

A MOTION was made by Mr. Derr and a second by Mr. Metzler to approve Payment Application No. 5 from Garden Spot Electrical, Inc. in the amount of $\$ 53,120.25$ for the South Jacob Street Water Treatment Plant and Well 3 as recommended by ARRO Consulting's letter dated August 28, 2019; motion carried.

A MOTION was made by Mr. Metzler and a second by Mr. Derr to approve ARRO Consulting's recommendation to not provide payment to PACT TWO, LLC., Application No. 24 at this time, referencing the General Conditions of the Contract Documents, Article 14.02; motion carried.

## Any Other Matter Proper to Come Before the Authority

There was no other matter proper to come before the Authority.

## Authorization to Pay Bills

A MOTION was made by Mr. Metzler and a second by Mr. Derr to approve the attached Requisition No. 9 as follows: $\$ 56,081.90$ for the Water Operating Fund and $\$ 58,539.78$ for the Sewer Operating Fund; motion carried.

A MOTION was made by Mr. Metzler and a second by Mr. Weems to approve the attached Requisition No. WBRI $19-15$ in the amount of $\$ 11,511$. from the Water Bond Redemption and Improvement Fund; motion carried.

A MOTION was made by Mr. Derr and a second by Mr. Metzler to approve the attached Requisition No. 53 in the amount of $\$ 54,781.33$ from the 2016 Construction Fund; motion carried.

A MOTION was made by Mr. Metzler and a second by Mr. Derr to table Requisition No. 52 in the amount of $\$ 28,115.62$ from the 2016 Construction Fund to due to the recommendation provided by ARRO Consulting, Inc to not pay Application No. 24 to PACT TWO, LLC at this time; motion carried.

## Adjournment

There being no further business, a MOTION was made by Mr. Weems and seconded by Mr. Derr to adjourn; motion carried, and the meeting adjourned at 5:33 PM.


TELEPHONE: (717)653-5938
FAX: (717) $653-6680$

MOUNT JOY BOROUGH AUTHORITY
P.O. BOX 25

MOUNT JOY, PA 17552
INCORPORATED 1948

WATER OPERATING REQUISITION NO.:
DATE:
October 1, 2019

Fulton Bank, National Association
P.O. Box 4887

Lancaster, PA 17604

Gentlemen:

You are hereby requested to make a disbursement of funds from the Revenue Fund under the Trust Indenture dated May 1, 1993, between the Mount Joy Borough Authority and your bank as Trustee, for the purpose and in the amounts set forth on the succeeding page.

We certify that the amounts listed on the succeeding page are now due and unpaid and that such indebtedness has been incurred for the purpose set forth in Article VI, Section 6.01 and 6.02 . We further certify that the monies to be withdrawn are in compliance with the provisions of said indenture.

MOUNT JOY BOROUGH AUTHORITY

TREASURER
ARRO CONSULTING, INC., Consulting Engineer, in accordance with Section 6.02 of the Trust Indenture, DOES HEREBY APPROVE this requisition, and CERTIFIES that the aggregate of the amounts reqisitioned, plus those previously requisitioned during the current fiscal year, do not exceed the amount of the current fiscal year budget approved by the Authority as provided for in Section 9.07 of the Trust Indenture.

> ARRO CONSULTING, INC.

> CONSULTING ENGINEER

AMOUNT OF PREVIOUS REQUISITIONS:
$\$ \quad 512,680.24$

TOTAL AMOUNT OF THIS REQUISITION:

| $\$$ | $16,174.28$ | Payroll | Acct. 21544 |
| :--- | ---: | :--- | ---: |
| $\$$ | $42,362.64$ | Expenses | Acct. 215 To |
| $\$$ | $58,536.92$ | Total |  |

TOTAL AMOUNT REQUISITIONED TO DATE:
$\$ \quad$ 571,217.16
TOTAL CURRENT FISCAL YEAR APPROVED BUDGET:
$\$ \quad 2,627,620.00$
(Pay closest to 1st Tuesday)



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TELEPHONE: (717) 653-5938
FAX: (717) 653.6680

# MOUNT JOY BOROUGH AUTHORITY <br> P.O. BOX 25 <br> MOUNT JOY, PA 17552 <br> INCORPORATED 1948 

SEWER OPERATING REQUISITION NO.:

DATE:
October 1, 2019

Fulton Bank, National Association
P.O. Box 4887

Lancaster, PA 17604
Gentlemen:

You are hereby requested to make a disbursement of funds from the Revenue Fund under the Trust Indenture dated November 15, 1996 (the "Indenture"), between the Mount Joy Borough Authority and your bank as Trustee, for the purpose and in the amounts set forth on the attached Schedule "A".

We certify that (i) the amounts listed on the succeeding page are now due and unpaid and that such indebtedness has been incurred for the purpose set forth in paragraphs (a) and (b) of Section 6.1 of the Indenture or paragraph (a) of Section 6.3 of the Indenture; (ii) the aggregate of the amounts requisitioned, plus those previously requisitioned during the current fiscal year, do not exceed the amount of the current fiscal year budget approved by the Authority as provided in Section 9.10 of the Indenture; and (iii) the monies to be withdrawn are in compliance with the provisions of said Indenture.

MOUNT JOY BOROUGH AUTHORITY

AUTHORIZED OFFICER

AMOUNT OF PREVIOUS REQUISITIONS:
$\$ \quad 681,698.29$

TOTAL AMOUNT OF THIS REQUISITION:

| $\$$ | $\mathbf{1 9 , 6 1 2 . 3 9}$ | Payroll | Acct. 21544 |
| :--- | :--- | :--- | :--- |
| $\mathbf{\$}$ | $\mathbf{3 8 , 5 6 7 . 1 9}$ | Expenses | Acct. 21536. |
| $\$$ | $\mathbf{5 8 , 1 7 9 . 5 8}$ | Total |  |

TOTAL AMOUNT REQUISITIONED TO DATE:

TOTAL CURRENT FISCAL YEAR APPROVED BUDGET:

| $\$$ | $739,877.87$ |
| :--- | ---: |
| $\$$ | $2,782,207.00$ |


|  | $\$ 10,091.19$ | Dennis, Gary, Rex, David |
| :--- | :---: | :--- |
|  | $\$$ | $3,262.66$ |
|  | Jim, Jason, Wayne, Ryan (Split) |  |
| $\$$ | $1,618.32$ | Joe (Split) |
| $\$$ | $1,389.67$ | Kapcsos (Split) |
| $\$$ | $1,056.60$ | Angie (Split) |
| $\$$ | 878.81 | Lindsey (Split) |
| $\$$ | - | Members paid per month (Split) |
| $\$$ | $1,248.15$ | Split |
| $\$$ | 66.99 | Split |





Transaction


| Summary by Transaction Type |  |
| :---: | :---: |
| Total Deposits | $\mathbf{5 0 . 0 0}$ |
| Less Payments by Transaction Type: |  |
| Computer Cheek | ( $\mathbf{5 3 8 , 5 6 7 . 1 9 \text { ) }}$ |
| Total Payments: | (S38.567.19) |
| Adjustments: |  |
| Payment Adjustments | S0.00 |
| Deposit Adjustments | \$0,00 |
| Total Adjustments: | 50.00 |
| 'Total Change in Register Balance: | (S38,567.19) |

# MOUNT JOY BOROUGH AUTHORITY <br> WATER SYSTEM <br> RESOLUTION AND REQUISITION 

## WATER SYSYTEM REQUISITION NO.: WBRI 19-17

Date: $\qquad$
October 1, 2019

## RESOLUTION

RESOLVED, in accordance with Article VI, Section 6.06 of the Trust Indenture of the Mount Joy Borough Authority (the "Authority") to Fulton Bank, National Association (the "Trustee"), as successor to Union National Community Bank (the "Prior Trustee"), as Trustee, dated as of May 1, 1993, securing Guaranteed Water Revenue Bonds, Series of 1993 (the "Trust Indenture") the Trustee is hereby authorized and requested to make the following payments for authorized projects, including either capital additions or extraordinary repairs, renewals or replacements from the Bond Redemption and Improvement Fund established under the aforesaid Indenture and held by the Trustee for the following purposes and in the amounts and for the purposes set forth below:

| Payee | $\begin{array}{c}\text { Purpose of } \\ \text { Obligation }\end{array}$ |
| :--- | :---: |
| SEE ATTACHED |  |
| EXHIBIT "A" |  |\(\left.\quad \begin{array}{c}Amount of this <br>

Requisition\end{array}\right]\)

The undersigned Secretary hereby certifies that the Resolution set forth above was duly adopted by the Board of Directors of Mount Joy Borough Authority at a meeting duly called and held on October 1, 2019 and remains in full force and effect on the date hereof.

THIS CERTIFICATE is executed the _1st__ day of October 2019.

> (Secretary) (Assistant Secretary)

AUTHORITY SEAL

Payee
Rohrer's Incorporated
P.O. Box 365

Lititz, PA 17543-0365

Drohan Brick \& Supply, Inc.
P.O. Box 277

Mount Joy, PA 17552

L/B Water Service, Inc.
P.O. Box 60

Selinsgrove, PA 17870

Highway Materials, Inc.
P.O. Box 62879

Baltimore, MD 21264-2879

Highway Materials, Inc.
P.O. Box 62879

Baltimore, MD 21264-2879

Highway Materials, Inc.
P.O. Box 62879

Baltimore, MD 21264-2879

Purpose of Obligation
Pinkerton Road Waterline
Project; Invoice Q210366

Pinkerton Road Waterline
Project; Invoice 0020864-00

Pinkerton Road Waterline
Project; Invoice 3323295

Pinkerton Road Waterline
Project; Invoice 139552

Pinkerton Road Waterline
Project; Invoice 137376

Pinkerton Road Waterline
Project; Invaice 138714

Amount of this Requisition
$\$$
690.53
\$
30.90

1,247.63
207.33
$\$$
\$
496.95

## 2016 CONSTRUCTION FUND REQUISITION FORM

Requisition No. 56

Date: _October 1. 2019
Fulton Bank, N.A., as Trustee under the Second Supplemental Trust Indenture to the Original Indenture from Mount Joy Borough Authority, Lancaster, Pennsylvania

Gentlemen:
Pursuant to Section 5.03 of a Trust Indenture dated as of November 3, 2010 and Section 5.01 of the Second Supplemental Trust Indenture, dated as of November 7, 2016, between Mount Joy Borough Authority (the "Authority") and Fulton Bank, N.A. (the "Trustee"), Lancaster, Pennsylvania, as Trustee, you are authorized and directed to make payment from the 2016 Construction Fund created under Section 5.03 of the Indenture and Section 5.01 of the Second Supplemental Trust Indenture as follows:

| Payee <br> (Name \& Address) | Purpose for Which <br> Obligation was Incurred | Amount <br> To be Paid | Construction <br> Contract <br> (Yes or No) |
| :--- | :--- | :--- | :---: |
| Barley Snyder, LLP | Legal Services for S. Jacob St. | $\$ 7,064.20$ | NO |
| 126 East King Street | Water Plant and Well \#3; |  |  |
| Lancaster, PA 17602 | Invoice 70186847 |  |  |

Total to be paid on this Requisition $\mathbf{~ 5 7 , 0 6 4 . 2 0}$.

