

Mount Joy Borough Authority  
Regular Monthly Meeting  
October 3, 2023  
Minutes

The Mount Joy Borough Authority held its regular meeting on this date in the Council Chambers of the Borough Offices Building. Present were Vice-Chairman Derr, Mr. Metzler, Mr. Ruffini and Mr. Melhorn. Also present were Angie Fenicle and Scott Kapcsos. Mr. Rebman was absent. Vice-Chairman Derr called the meeting to order at 4:00 PM.

**Public Input Period**

No one from the public was present.

**Authority Manager Report**

Mr. Kapcsos provided a written report and highlighted the following:

Mr. Kapcsos informed the Board that there was a water main break in the 700 block of Bruce Avenue and has been repaired successfully. Mr. Kapcsos also noted that this area in the system is also in the capital improvement plan for a full replacement.

Mr. Kapcsos informed the Board that Authority staff made a water service repair that was caused by UGI. Mr. Kapcsos noted that an invoice was sent to UGI for labor and repair charges.

Mr. Kapcsos informed the Board that Authority staff is performing oversight for the Wood Street paving project that is being performed by Kinsley Construction.

Mr. Kapcsos informed the Board that Mr. James Parker has started his employment with the Authority on September 25<sup>th</sup>.

Mr. Kapcsos provided an update on the South Jacob Street Utility Easements: Mr. Kapcsos stated that Mr. Mike Davis, from Barley Snyder provided a draft to the existing easements to meet current standards.

Mr. Kapcsos informed the Board that the Authority was contacted by Core & Main and received a discounted rate for the Kampstrup water meters and staff will be replacing 200 more water meters for the residential meter replacement project.

Mr. Kapcsos informed the Board that the interrogator used to read the older meters in the system that have yet to be replaced, no longer function and are obsolete to repair. Mr. Kapcsos noted that the Authority will need to purchase one to be able to read these meters until all the meters are replaced. Mr. Kapcsos noted that the Authority has two of these interrogators; however, is only recommending replacing one at this time and will cost approximately \$15,000 of which will be funded by the water and sewer capital improvement funds.

Mr. Kapcsos discussed with the Board to move forward with the water main replacement on North Jacob Street. Mr. Kapcsos stated that the project would cost approximately \$55,000 and staff is looking to start the project this month.

Mr. Kapcsos provided an update on the COVID-19 ARPA H2o PA Grant: Mr. Kapcsos stated that the application review process is now complete and are waiting on board approval at their next meeting on November 19<sup>th</sup>.

Mr. Kapcsos informed the Board that the John Deere gator has been delivered.

**Business Manager Report**

Mrs. Fenicle had nothing to report.

**Minutes of the Previous Meeting**

A **MOTION** was made by Mr. Metzler and a second by Mr. Ruffini to approve the September 5, 2023, meeting minutes as presented; motion carried.

### **Unfinished Business**

There was no unfinished business to discuss.

### **New Business**

A **MOTION** was made by Mr. Metzler and a second by Mr. Derr to approve the 2024 Minimum Municipal Obligation for the Authority's Pension Plan; motion carried.

### **Any Other Matter Proper to Come Before the Authority**

Mr. Kapcsos informed the Board that he participated in a zoom meeting regarding the HVAC system for the new administration / police department building.

### **Authorization to Pay Bills**

A **MOTION** was made by Mr. Metzler and a second by Mr. Ruffini to approve the attached Requisition No. 10 as follows: \$44,032.11 for the Water Operating Fund and \$49,021.10 for the Sewer Operating Fund; motion carried.

A **MOTION** was made by Mr. Melhorn and a second by Mr. Ruffini to approve the attached Requisition No. WBRI 23-11 from the Water Bond Redemption and Improvement Fund in the amount of \$3,161.56; motion carried.

A **MOTION** was made by Mr. Metzler and a second by Mr. Ruffini to approve the attached Requisition No. SBRI 23-10 from the Sewer Bond Redemption and Improvement Fund in the amount of \$673.53; motion carried.

### **Adjournment**

There being no further business, a **MOTION** was made by Mr. Ruffini and seconded by Mr. Metzler to adjourn; motion carried, and the meeting adjourned at 4:43 PM.

Respectfully submitted,

J. Michael Melhorn  
Secretary