

Mount Joy Borough Authority
Regular Monthly Meeting
October 4, 2022
Minutes

The Mount Joy Borough Authority held its regular meeting on this date in the Council Chambers of the Borough Offices Building. Present were Chairman Rebman, Mr. Derr, Mr. Metzler, Mr. Ruffini and Mr. Melhorn. Also present were Angie Fenicle and Joe Ardini, and Mike Davis from Barley Snyder. Chairman Rebman called the meeting to order at 4:00 PM.

Public Input Period

No one from the public was present.

Authority Manager Report

Mr. Ardini provided a written report and highlighted the following:

Mr. Ardini stated that there were no damages or concerns at any of the Authority's properties from the current storms this past week.

Mr. Ardini informed the Board that the Authority received a will serve request letter for water from the engineers working on the Core5 project. This letter was issued and will have an expiration date of one year.

Mr. Ardini informed the Board that the contractors for the T-Mobile upgrade has removed the electrical equipment that was replaced for the upgrade at the Lumber Street hydropillar tank. Mr. Doug DeClerck is scheduled to perform an inspection October 6th.

Mr. Ardini informed the Board that the developers who are looking to develop the Keller Tract would like to know if the Authority would entertain a walking path across Well #3 property that will connect to Little Chiques Park. Mr. Ardini noted the current plan is to propose a three story 379 unit building with parking at ground level. The Authority Board noted that they would entertain the idea with some stipulations that can be discussed with the developer.

Operation Manager Report

Mr. Kapcsos provided a written report and Mr. Ardini highlighted the following:

Mr. Ardini provided an update on the Wood Street Water Main Replacement Project: Mr. Ardini noted that the two remaining tie-ins took place today and a boil water advisory was issued. It was also noted that the hydrostatic testing is complete for the entire project.

Mr. Ardini provided an update on the South Jacob Street Swale: Mr. Ardini noted that staff has completed grading, topsoiling and seeding of Basin B2 along South Jacob Street. Mr. Ardini also noted that when 70% of growth coverage has been reached, staff can submit a Notice of Termination (NOT) to the conservation District for permit close out.

Mr. Ardini informed the Board that Authority staff along with assistance from CH&N Construction made a repair to a sewer lateral for a property on Hill Street. The repairs are the responsibility of the Authority as the separation of the pipes took place in the street.

Mr. Ardini informed the Board that Authority staff is currently troubleshooting some issues that have arose in the dystor building at the wastewater treatment plant. Mr. Ardini noted that staff has contacted Eastern Environmental and are waiting on their response.

Mr. Ardini provided an update on the Kamstrup meter replacement: Mr. Ardini noted that the fifth round of replacements have been completed. The sixth and seventh round of replacements has been moving along with 59 of 97 meters have been installed or has scheduled their appointments.

Business Manager Report

Mrs. Fenicle informed the Board that the last set of water terminations were sent in the middle of September which included 34 customers totaling \$13,622 of which \$11,118 was collected and the remaining were placed on payment agreements.

Mr. Rebman asked if there were many customers who took advantage of the low-income programs to help pay their invoices. Mrs. Fenicle replied noting that there are some customers who have used these programs but not an overabundant amount.

Mrs. Fenicle informed the Board that she authorized Fulton Bank to process the bi-annual transfers to the accounts to pay the bond and loan holders come November 1st. Mrs. Fenicle also noted that \$500,000 was transferred to the Water Bond Redemption and Improvement Fund.

Minutes of the Previous Meeting

A **MOTION** was made by Mr. Metzler and a second by Mr. Ruffini to approve the September 6, 2022, meeting minutes with one correction; motion carried.

Unfinished Business

Mr. Ardini and the Board had a brief discussion regarding the new revised employee handbook. Mr. Ardini noted that Mr. Davis will draft a resolution to place on the agenda for the next meeting for approval.

Mr. Ardini provided an update on the Building Ad-Hoc Committee for the proposed new / upgrade administration building: Mr. Ardini noted that an updated plan was received, and the building was moved to the northeast corner. The plan is under review by department heads, and it was noted that staff is looking for grants to help with this project.

New Business

There was no new business to discuss.

Any Other Matter Proper to Come Before the Authority

Mr. Derr asked Authority staff when the Jacob Street Water Plant will be online. Mr. Ardini noted that unfortunately with the SRBC limitations and the current levels, it is not feasible to prepare to run the plant for a week and then place it back in preservation mode. Mr. Ardini stated that it takes a lot of time to place the plant in and out of service. It was noted that staff continues to monitor the weather to determine a feasible time as staff would like to keep the plant online for at least two to three weeks or more.

Authorization to Pay Bills

A **MOTION** was made by Mr. Metzler and a second by Mr. Ruffini to approve the attached Requisition No. 9 as follows: \$50,984.32 for the Water Operating Fund and \$68,443.76 for the Sewer Operating Fund; motion carried.

A **MOTION** was made by Mr. Metzler and a second by Mr. Ruffini to approve the attached Requisition No. WBRI 22-14 from the Water Bond Redemption and Improvement Fund in the amount of \$28,901.19; motion carried.

A **MOTION** was made by Mr. Ruffini and a second by Mr. Melhorn to approve the attached Requisition No. SBRI 22-10 from the Sewer Bond Redemption and Improvement Fund in the amount of \$26,778.57; motion carried.

Adjournment

There being no further business, a **MOTION** was made by Mr. Metzler and seconded by Mr. Ruffini to adjourn; motion carried, and the meeting adjourned at 4:46 PM.

Respectfully submitted,

J. Michael Melhorn
Secretary