

Date: December 5, 2016

To: Borough Council

From: Timothy D. Bradley, Jr.

RE: Mayor's Report:

Mayoral Recognition

I would like to take the time to congratulate the Donegal High School Field Hockey Team for their amazing accomplishment this year having won the Section, District, and State Championships. Their hard work and gutsy play has made their community proud.

There will be a formal presentation of a Mayoral Citation to them in front of the student body at the Donegal High School on December 23, 2016.

Mayoral Duties and Ceremonies

Nov. 9 – Lancaster County Mayors Association Meeting

Nov. 11 – Attended Veterans Day Breakfast at the Rainbows End Youth Center.

Nov. 19 – Accompanied Representative Hickernell to the Mount Joy VFW for a special pinning ceremony for Vietnam Veterans

Nov. 26 – Presented a Mayoral Citation at the funeral of Past Fire Chief of the Friendship Fire Co. in Mount Joy, George Hedrick Jr.

Nov. 30 – Dec 15 - Participating as one of six emerging leaders selected nationally by the American Council of Young Political Leaders (ACYPL) to serve on an international delegation to Japan in December, 2016.

.-Ongoing meetings with Chief Williams concerning projects, personnel issue, operational issues, and resident concerns.

Scheduled upcoming events for next month in addition to Mount Joy Borough meetings

Dec 23 – Mayoral Citation to the Donegal Field Hockey Team.

Detective Summary of Cases

CASE DESCRIPTION	Previous Month 2016	NEW CASES Oct 15 - Nov 14 2016	Monthly CLOSED CASES	TOTAL
Accident, Hit & Run	0			0
Arson	2		2	0
Assault	1		1	0
Assist Other Agency	0			0
Burglaries	31		(5)	31
Criminal Mischief / Vandalism	3		(2)	3
Child & Family Offense (Abuse)	1			1
Death Investigation	0			0
Drug Offense	0			0
Harassment by Communication	0	1		1
Fraud (Forgery, Id Theft, etc.)	20	1	1	20
Receiving Stolen Property	0			0
Robbery	6			6
Suspicious Activity	3	1	1	3
Theft	48		2 (6)	46
Trespass	0			0
Miscellaneous	3	3	3	3
Threat to Official	0	1	1	0
Sex Offense				
Adult	0	2		2
Juvenile	0	4		4
TOTAL OPEN CASES	118	13	11	120
New Cases Assigned	13	MTH		
Closed Cases*	91	YTD		
Warrants Served	2	MTH		
Surveillance Hours Conducted**	2	MTH		

*cold cases are marked in ()

MOUNT JOY BOROUGH (36413) UCR Report
MTD 10/01/2016 thru 10/31/2016

<u>Category</u>	<u>UCR Code/Description</u>	<u>MTD Count</u>
	AID/ASSIST OTHER POLICE DEPT/AGENCY	2
	ALARMS	10
	ASSIST AMBULANCE	2
	CRASH	16
MISCELLANEOUS		
	ALL OTHER CONTACT OR COMMUNICATIONS VIOLATIONS	1
	FALSE REPORT TO LAW ENFORCEMENT	1
	FOUND PROPERTY	4
	LOST PROPERTY	2
	STATE DOG LAWS	1
	UNATTENDED DEATH	1
	WARRANT SERVICE	2
NOISE		
	ANIMAL (DOG, STOCK, ETC)	1
	DOMESTIC	2
	PARENT / CHILD	1
	SUSPICIOUS ACTIVITY	2
	404 - ASSAULT WITH HANDS, FISTS, FEET	1
	502 - BURGLARY FORCE	1
	503 - BURGLARY NO FORCE	1
	601 - THEFT BICYCLES	1
	605 - THEFT MOTOR VEHICLE PARTS AND ACCESSORIES	1
	608 - THEFT SHOPLIFTING	2
	609 - THEFT ALL OTHER	1
	701 - VEHICLE THEFT AUTOMOBILES	1
	807 - ASSAULT - NON-AGGRAVATING SIMPLE ASSAULT	1
	811 - ASSAULT - NON-AGGRAVATING TERRORISTIC THREAT	1
	1403 - CRIMINAL MISCHIEF / VANDALISM INSTITUTIONAL	1
	1408 - CRIMINAL MISCHIEF / VANDALISM VEHICLE	1
	1702 - SEX OFFENSES INDECENT ASSAULT	1
	1703 - SEX OFFENSES INDECENT EXPOSURE	1
	1709 - SEX OFFENSES ALL OTHERS	1

MOUNT JOY BOROUGH (36413) UCR Report
MTD 10/01/2016 thru 10/31/2016

<u>Category</u>	<u>UCR Code/Description</u>	<u>MTD Count</u>
	2301 - DRUNKENNESS PUBLIC DRUNKENNESS	1
	2404 - DISORDERLY CONDUCT HARASSMENT - CONDUCT / DOMESTIC VIOLENCE / ALARMED	1
	2412 - DISORDERLY CONDUCT HAZARDOUS/PHYSICALLY OFFENSIVE CONDITION	2
	3520 - CRASH ALL OTHERS - NON-REPORTABLE	1
	3702 - MISSING PERSON JUVENILE	1
	3819 - ASSIST AMBULANCE ALL OTHERS	1

Total UCR Incidents Previous Year Month of Oct, 2015	70
Total CAD Incidents Previous Year Month of Oct, 2015	444
Total Incidents Previous Year To Date	4618

Total UCR Reportable Incidents For Month of Oct, 2016	71
Total CAD Incidents For Month of Oct, 2016	429
Total Incidents Year to Date	5025

BOROUGH OF MOUNT JOY POLICE DEPARTMENT

Maurice Williams
Chief of Police

21 East Main Street
Mount Joy, PA 17552

ARREST REPORT OCTOBER 2016

TRAFFIC ARRESTS

Careless Driving.....	2
Driving While Operating Privilege is Suspended or Revoked.....	4
Investigation by Police Officers.....	1
Maximum Speed Limits.....	40
Moving Stopped or Parked Vehicle	1
Obedience to Traffic- Control Devices	4
Operation of Vehicle Without Official Certificate of Inspection.....	3
Registration & Certificate of Title Required.....	5
Stop Signs and Yield Signs	5
Vehicle Turning Left.....	1

TOTAL OCT 2016 66
Total OCT 2015 31

CRIMINAL ARRESTS

Burglary	1
Criminal Mischief	2
Disorderly Conduct	1
Dog Law/ Borough Ordinance	3
Possess Instruments of Crime W/ Intent	1
Possession With Intent to Deliver	3
Possession With Intent to Use.....	1
Receiving Stolen Property.....	2
Theft	8

TOTAL OCT 2016 22
Total OCT 2015 18

JUVENILE ARRESTS

Disorderly Conduct	1
Harassment.....	1
Theft	1

TOTAL OCT 2016 3
Total OCT 2015 1

**MOUNT JOY BOROUGH POLICE DEPARTMENT
CAD INCIDENT COUNT**

10/1/2016 thru 10/31/2016

Miscellaneous/Unknown	102
Ambulance Call	37
Court/Hearings	1
Crash	2
Fire Call	1
Follow Up	48
Investigation	37
Parking	19
Phone Call	29
Premise Check	12
Processing	7
Service Call	121
Special Detail	0
Traffic Arrest	2
Traffic Detail	4
Verbal Warning	1
Warning	0
Warrants	6
CAD INCIDENT COUNT	429

**MOUNT JOY BOROUGH POLICE DEPARTMENT
MONIES COLLECTED OCTOBER 2016**

	331.120	Borough Tickets (Other)	\$20.00
	321.310	Bicycle Registration	\$0.00
	380.010	Alarm Fees	\$300.00
	321.600	Mercantile Licenses	\$0.00
	362.100	Police Reports	\$105.00
331.11	331.120	Clerk of Court Disbursement	\$372.97
331.11	331.120	Magisterial Court Disbursement	\$1,155.45
	410.183	York Co. DUI Reimbursement	\$461.76

TOTAL Oct 2016

\$2,415.18

Total Oct 2015

\$2,307.59

Submitted by:



Received by:

_____ D. Ward

New Detective Cases

	2010	2011	2012	2013	2014	2015	2016
January	9	15	17	11	0	6	6
February	12	18	17	4	8	12	6
March	14	4	17	5	6	11	6
April	5	5	5	8	4	5	8
May	10	11	34	7	1	13	2
June	9	15	13	8	3	10	2
July	16	17	7	10	5	8	3
August	10	17	7	8	4	10	12
September	7	23	13	10	1	6	4
October	4	7	9	9	11	6	13
November	6	7	9	9	7	4	
December	5	8	10	4	12	6	

Fire Department Mount Joy Alarm Summary Report

10/1/2016 through 10/31/2016

Alarms

Number of Alarms: 53 First Due: 33 Mutual Aid: 20
Total Time in Service: 44:30

Personnel

Fire Fighters: 340 Junior Fire Fighters: 43 Fire Police: 34 Total: 417
Total Personnel Manhours: 194:19 Average Manpower Per Alarm: 7.87

Estimated Fire Loss

Property Endangered: \$0.00 Property Lost: \$0.00 Property Saved: \$0.00

Apparatus

Duty Chief Vehicle	13	Duty Officer Vehicle	5	Engine 7-5-1	13
Engine 7-5-2	24	Fire Police Personal	10	Squad 75	2
Traffic 75	7	Truck 7-5	18		

Municipal Response (First Due)

East Donegal Township	2	Mount Joy Borough	18	Mount Joy Township	1
Rapho Township	12				

Municipal Response (Mutual Aid)

Columbia Borough	4
Conoy Township	2
East Donegal Township	1
East Hempfield Township	6
Elizabethtown Borough	1
Mount Joy Township	2
West Donegal Township	1
West Hempfield Township	3

Alarm Type (First Due)

Alarm system activation, no fire - unintentional	1	Authorized controlled burning	1
Citizen complaint	1	Cultivated vegetation, crop fire, Other	1
Dispatched & cancelled en route	9	Extrication of victim(s) from vehicle	1
Lock-out	1	Medical assist, assist EMS crew	4
Motor Vehicle Accident with no injuries	1	Motor vehicle accident with injuries	3
Outside equipment fire	1	Power line down	1
Rescue, EMS incident, other	1	Road freight or transport vehicle fire	1
Search for person on land	1	Smoke detector activation, no fire - unintentional	1
Smoke or odor removal	1	Smoke scare, odor of smoke	1
Vehicle accident, general cleanup	2		

MEMO

**To: Mount Joy Borough Council
Rapho Township Supervisors
East Donegal Township Supervisors
Mount Joy Township Supervisors**

**From: Philip A Colvin
Fire Chief, FDMJ**

Ref: October 2016 Incident Summary Report

Date: December 1, 16

Attached is the April 2016 Monthly Incident Summary Report.

Notable Incidents or Events:

- 1. No notable incident for the month of October.**
- 2. Building renovation continues and should be completed by the end of the year.**

Mount Joy Borough

Zoning & Code Department

REPORT

To: Mount Joy Borough Council

From: Stacie Gibbs, Zoning/Code Officer

Date: November 2016

Re: November 2016 Zoning, Code and Planning Report

UPDATES

REPORT

- Met with Scott, Sam and Borough Authority regarding the unopened Poplar Alley just west off of South Market Avenue. The Borough has received no applications to date.
- Conference call with permit software technician to make updates to permit software, remove employees and add new employees.
- Attended staff meetings.
- Performed four rental inspections.
- Met with property owner to discuss installation of garage and driveway expansion.
- Met with contractor to discuss expansion of concrete dumpster pad and installation of new concrete pad.

- Chapter 102 NPDES & PCSM Training for the Regulated Community (In my opinion, this class was geared more towards Engineers and developers and those that submit applications for NPDES Permits, and those that submit Erosion and Sedimentation Plans. Borough staff does not submit those for approval. There were no other municipalities represented at this training.)
- Met with Scott and Sam to discuss correspondence regarding potential request to vacate future Farmview Lane expansion. (no official applications have been received)
- Met with Scott and Sam to discuss the potential dedication of a portion of Farmview Lane south of School Lane. This was part of Phase 5 in the Orchards development. (nothing has been requested to date)
- Met with Chief Williams to review and discuss the Disruptive Tenant Ordinance.
- Met with Mark Harman, ARRO Consulting, Dennis and Dave to review map and discuss location of existing Best Management Practices (BMP's) in the Borough.
- Prepared Planning Commission Agenda. Attended November 9th Planning Commission meeting.
- Met with owner of 220 Midway Road to review his fence and shed permit applications prior to submission as he requested.
- Fulfilled three (3) right to know requests.
- Researched and located date of Council approval of train station plans for Phase II as requested.
- Researched and located documentation as requested for right to know request for affordable housing program at Florin Hill. Program is through the Lancaster County Housing Opportunity Partnership.

- Reviewed Borough Solicitor response regarding process of appeals, and appeal fees associated with the Stormwater Ordinance and the Property Maintenance Code.
- Reviewed draft LERTA letter and application that I previously prepared, and forwarded to Borough Manager for review and comment. Upon County Commissioners' adoption of LERTA Ordinance, this letter, application and copy of Borough LERTA Ordinance will be sent to all properties on the LERTA property list. This mailing will assist with promoting the LERTA. The software has already been updated to assist with the creation and mailing of these letters...saving time.
- Researched and located settlement documentation for 166 New Haven Street, dated December 31, 2012, between seller and buyer as requested. This agreement established responsibility of sidewalk improvements relating to the Marietta Avenue project.
- Upon staff review of existing fee schedule, I revised the fee schedule and drafted Resolution proposed to amend/add certain fees. The Borough Solicitor reviewed the Resolution proposed for Council adoption.
- Reviewed "How to Manage Wireless Facilities in Your Borough" on pages 31-35 of the November 2016 PA Borough News edition. The Zoning Officer plans to provide information to the Planning Commission at their next meeting for possible recommendation to Council to authorize further research and drafting of an amendment to the Zoning Ordinance.
- Reviewed letter from company called Mobilitie, regarding their proposal to install a mini cell tower in the Borough. Also reviewed their Certificate from the Public Utility Commission.
- Reviewed letter from Borough Solicitor regarding Mobilitie and mini cell tower installations.
- Received and reviewed Ordinance on cell tower regulations from Columbia Borough.
- Placed items on website as requested.

- Received copy of spill report from FDMJ regarding vehicle accident in Borough. Since I was at the office and available, went to the scene, took pictures and put more stuff on the areas of the spill from my spill kit. Passed pictures and information onto SW Officer.
- Reviewed revised Soil Remediation Plan and associated figures from UGI Attorney regarding Old Standby Park property. Provided response to Borough Solicitor.
- Drafted Memorandum of Understanding (MOU) for maintenance responsibilities between Norlanco-Rheems Kiwanis Club and the Borough for the proposed Old Standby Park. The existing and approved MOU for Rotary Park was used as the framework to create this MOU.

MOUNT JOY BOROUGH-Violations: " 11/1/2016 - 11/30/2016
NOVEMBER 2016 VIOLATION REPORT

Property
Closed

Total number of Closed Property Violations: 7

Open

Total number of Open Property Violations: 3

Zoning
Open

Total number of Open Zoning Violations: 1

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MOUNT JOY BOROUGH-MultiSelect Permits App Date: 11/1/2016 - 11/30/2016

NOVEMBER 2016 PERMIT REPORT

PermitNo	App Date	Issue Date	Owner	Project Addr	Descript	Fee
Building						
Res-Alterations						
Active						
160874	11/17/2016	11/30/2016	MELHORN J MICHAEL & WENDY S	602-604 W MAIN ST	Install roof and overhang over steps	\$60.00
160872	11/17/2016	11/30/2016	HALLGREN CARL JR R HALLGREN NANCY	606 ROSE PETAL LN	Screen in porch with roof	\$60.00
160869	11/15/2016	11/17/2016	STUCKEY BUCK M	53 MARIETTA AVE	kitchen and bathroom remodel	\$60.00
Pending						
160886	11/28/2016		CAO HUU N CAO HAI N	807 ELLA DR	Deck addition and add roof	\$136.00
Total Res-Alterations 4						\$316.00
Res-Basement						
Active						
160873	11/17/2016	11/30/2016	SEIDEL HANS E SEIDEL TRISHA A	300 WITWER WAY	Finish basement	\$60.00
Total Res-Basement 1						\$60.00
SFD						
Active						
160868	11/9/2016	11/16/2016	CHARTER HOMES AT FLORIN HILL	313 BERRY ST	New single family Dwelling	\$484.00
Total SFD 1						\$484.00
Total Building 6						\$860.00
Demo						
Res-Demo						
Active						
160867	11/8/2016	11/15/2016	SM JOHNS & SON CONSTRUCTION LL	645 DONEGAL SPRINGS RD	Demolish single family home	\$60.00
Total Res-Demo 1						\$60.00
Total Demo 1						\$60.00
ROW						
Renew gas service						
Active						
160866	11/7/2016	11/21/2016	DECUBELLIS PHILIP J PETERS ANGELA R	210 BIRCHLAND AVE	Renew gas service	
Total Renew gas service 1						\$0.00
Total ROW 1						\$0.00
Sign						
wall sign						
Pending						
160887	11/28/2016		BRETHREN IN CHRIST CROSS ROADS	800 DONEGAL SPRINGS RD	New Internal Illuminated sign	
Total wall sign 1						\$0.00
Total Sign 1						\$0.00
Zoning						
Fence						
Active						
160875	11/18/2016	11/18/2016	LOWREY KELLI	303 BERRY ST	Fence	\$40.00
Total Fence 1						\$40.00
Res-Garage						
Active						
160864	11/7/2016	11/7/2016	HARTLE JOHN & ELIZABETH	412 FLORIN AVE	Construct garage & widen driveway	\$40.00
Total Res-Garage 1						\$40.00

PermitNo	App Date	Issue Date	Owner	Project Addr	Descript	Fee
Zoning						
Shed						
Active						
160881	11/22/2016	11/22/2016	MORINCHIN JAN T & DIXIE F	327 SCHOOL LN	install shed	\$40.00
160877	11/18/2016	11/22/2016	WOLFE MARK	202 S BARBARA ST	install shed	\$40.00
Total Shed 2						\$80.00
Shed and Fence						
Active						
160883	11/22/2016	11/22/2016	BECKER AND AMBER ROBERSON EVAN	220 MIDWAY RD	Install shed and fence	\$40.00
Total Shed and Fence 1						\$40.00
Total Zoning 5						\$200.00
Total Permits: 14						\$1,120.00

BUILDING PERMITS ANALYSIS OF FEES RECEIVED

MONTH	2008	2009	2010	2011	2012	2013	2014	2015	2016
JANUARY	\$ 1,569.00	\$ 2,904.00	\$ 2,052.00	\$ 2,548.00	\$2,413.00	\$ 2,045.00	\$ 3,636.00	\$ 2,484.00	\$ 450.00
FEBRUARY	\$ 637.00	\$ 4,223.00	\$ 5,148.00	\$ 2,802.00	\$1,347.00	\$ 1,684.00	\$ 340.00	\$ 614.00	\$ 1,500.00
MARCH	\$ 527.00	\$ 3,753.00	\$ 10,284.00	\$ 2,687.00	\$1,670.00	\$ 3,174.00	\$ 3,658.00	\$ 3,508.00	\$ 1,268.00
APRIL	\$ 7,328.00	\$ 1,147.00	\$ 6,333.00	\$ 2,693.00	\$2,354.00	\$ 7,230.00	\$ 3,532.00	\$ 3,529.00	\$ 930.00
MAY	\$17,120.00	\$ 1,660.00	\$ 4,756.00	\$ 4,914.00	\$3,168.00	\$ 2,708.00	\$ 4,450.00	\$ 7,030.00	\$ 3,501.00
JUNE	\$ 3,557.00	\$ 1,103.00	\$ 5,138.00	\$ 5,026.00	\$4,741.00	\$ 6,226.00	\$ 1,920.00	\$ 4,166.00	\$ 4,185.00
JULY	\$ 1,230.00	\$ 2,269.00	\$ 2,994.00	\$ 1,012.00	\$3,175.00	\$ 4,097.00	\$ 3,230.00	\$ 3,178.00	\$ 9,363.00
AUGUST	\$ 1,051.00	\$ 6,205.00	\$15,984.00	\$ 7,084.00	\$1,844.00	\$ 4,007.00	\$ 780.00	\$ 2,048.00	\$ 3,633.00
SEPTEMBER	\$ 7,016.00	\$ 4,387.00	\$ 1,529.00	\$ 5,693.00	\$4,791.00	\$ 2,002.00	\$ 3,346.00	\$ 2,205.00	\$ 1,020.00
OCTOBER	\$ 1,208.00	\$ 4,198.00	\$ 1,133.00	\$ 1,724.00	\$ 789.00	\$ 3,216.00	\$ 1,724.00	\$ 2,694.00	\$ 4,255.00
NOVEMBER	\$ 608.00	\$ 1,066.00	\$ 6,356.00	\$ 1,646.00	\$1,678.00	\$ 2,248.00	\$ 9,024.00	\$ 3,002.00	\$ 1,120.00
DECEMBER	\$ 4,301.00	\$ 1,058.00	\$ 7,050.00	\$ 2,393.54	\$2,699.00	\$ 1,047.00	\$ 1,822.00	\$ 1,808.00	
TOTALS	\$46,152.00	\$33,973.00	\$68,707.00 (budgeted \$30,000)	\$40,222.54 (budgeted \$47,000)	\$30,669.00 (budgeted \$40,000.00)	\$ 39,684.00 (Budgeted \$ 40,000)	\$ 37,462.00.00 (Budgeted \$ 50,000)	(\$ 36,266.00 Budgeted \$30,000)	(\$ 31,225.00 Budgeted \$30,000)

MOUNT JOY BOROUGH-StormWater Permits App Date: 11/1/2016 - 11/30/2016**NOVEMBER 2016 STORMWATER PERMIT REPORT**

PermitNo	App Date	Issue Date	Owner	Project Addr	Descript	Fee
StormWater						
Exemption						
Active						
160884	11/22/2016	11/22/2016	BECKER AND AMBER ROBERSON EVAN	220 MIDWAY RD	Install shed	\$50.00
160882	11/22/2016	11/22/2016	MORINCHIN JAN T & DIXIE F	327 SCHOOL LN	Install shed	\$50.00
160880	11/22/2016	11/30/2016	HALLGREN CARL JR R HALLGREN NANCY	606 ROSE PETAL LN	Screen in porch with roof	\$50.00
160879	11/21/2016	11/30/2016	MELHORN J MICHAEL & WENDY S	602-604 W MAIN ST	Install new concrete	\$50.00
160865	11/7/2016	11/7/2016	HARTLE JOHN & ELIZABETH	412 FLORIN AVE	Construct garage & widen driveway	\$50.00
Total Exemption 5						\$250.00
Total StormWater 5						\$250.00
Total Permits: 5						\$250.00

STORMWATER PERMITS COMPARISON SPREADSHEET

MONTH	2014	2015	2016
JANUARY	X	\$50.00	X
FEBRUARY	X	\$50.00	\$50.00
MARCH	X	\$250.00	\$300.00
APRIL	\$400.00	\$350.00	\$400.00
MAY	\$100.00	\$450.00	\$550.00
JUNE	\$300.00	\$650.00	\$550.00
JULY	\$100.00	\$400.00	\$375.00
AUGUST	\$50.00	\$350.00	\$325.00
SEPTEMBER	\$375.00	\$150.00	\$500.00
OCTOBER	\$275.00	\$100.00	\$675.00
NOVEMBER	\$100.00	\$100.00	\$250.00
DECEMBER	\$100.00	\$100.00	
TOTALS	\$1,800.00	\$3,000.00 (Budget \$2,000)	(\$3,975.00 Budget \$2,500.00)

MOUNT JOY BOROUGH-ROW Permits App Date: 11/1/2016 - 11/30/2016

NOVEMBER 2016 STREET OPENING PERMIT REPORT

PermitNo	App Date	Issue Date	Owner	Project Addr	Descript	Fee
ROW						
Renew gas service						
Active						
160866	11/7/2016	11/21/2016	DECUBELLIS PHILIP J PETERS ANGELA R	210 BIRCHLAND AVE	Renew gas service	\$50.00
Total Renew gas service 1						\$50.00
Total ROW 1						\$50.00
Total Permits: 1						\$50.00

STREET OPENING PERMITS COMPARISON SPREADSHEET

MONTH	2013	2014	2015	2016
JANUARY				\$ 50.00
FEBRUARY				\$100.00
MARCH				\$450.00
APRIL				\$ 50.00
MAY				\$ 50.00
JUNE				\$100.00
JULY				\$150.00
AUGUST				\$ -
SEPTEMBER				\$ -
OCTOBER				\$ -
NOVEMBER				\$ 50.00
DECEMBER				
TOTALS	\$1,550.00	\$2,500.00	\$600.00	(\$1,000.00 Budgeted \$1,000.00)

MOUNT JOY BOROUGH-Rental Permits App Date: 11/1/2016 - 11/30/2016

NOVEMBER 2016 RENTAL LICENSE PERMIT REPORT

PermitNo	App Date	Issue Date	Owner	Project Addr	Descript	Fee
Rental						
2016 Residential						
Active						
160885	11/28/2016	11/28/2016	YORK HAVEN ESTATES, LLC	110 E DONEGAL ST	110 E DONEGAL ST	\$50.00
160863	11/2/2016	11/2/2016	ZOELLER DAVID L ZOELLER EVA M	319 BRITTANY LN	319 BRITTANY LANE	\$50.00
Total 2016 Residential 2						\$100.00
Total Rental 2						\$100.00
Total Permits: 2						\$100.00

RENTAL LICENSES COMPARISON SPREADSHEET

MONTH	2013	2014	2015	2016
JANUARY	X	X	X	\$ 700.00
FEBRUARY	X	X	X	\$25,950.00
MARCH	X	X	X	\$31,750.00
APRIL	X	X	X	\$ 3,350.00
MAY	X	X	X	\$ 3,750.00
JUNE	X	X	X	\$ 600.00
JULY	X	X	X	\$ 500.00
AUGUST	X	X	X	\$ 50.00
SEPTEMBER	X	X	X	\$ 150.00
OCTOBER	X	X	X	\$ 200.00
NOVEMBER	X	X	X	\$ 100.00
DECEMBER	X	X	X	
TOTALS	\$21,640.00 (Budgeted \$21,300	\$48,470.00 (Budgeted \$48,735.00	\$64,905.00 (Budgeted \$53,965.00)	\$67,100.00 (Budgeted \$62,000.00)



BOROUGH OF MOUNT JOY STORMWATER MANAGEMENT REPORT

TO: Mount Joy Borough Council

FROM: Dave Salley, Stormwater Enforcement Officer

DATE: December 1, 2016

RE: Stormwater Management Report for November, 2016

Violations:

- Issued 8 notices to residents about tree and shrub trimming along the sides of streets/alleys, due to leaf collection and upcoming snow removal for truck clearance.

Stormwater Management:

- Grandview Swale project has been completed. All trees and shrubs have been planted in the rain garden. Visited site during a major rain event and everything is working as planned. Dennis Nissley, Darrell Becker from ARRO, and myself completed a final walk through.
- St. Mark's Church Inspection- St. Mark's installed a new inlet boxes next to the sidewalk by the church and replaced an old inlet box next to Appletree Alley. Work has been completed.
- 363 Locust Lane Infiltration Trench Inspection- An infiltration trench was installed for Kathleen & Michael Suydam in front of their new garage. Performed an inspection during and after construction
- Meeting with SRBC, Land Studies, and PSU-Nissley and I had a meeting with the following groups about BMP areas that could be retrofitted to help reduce sediment loads.
- Meeting with ARRO engineering- Nissley and I met with Mark Harmon P.E. and Nate Merkle GISP. They provided a draft map book with delineated storm sewer sheds, bmp's, outfalls, and observation points. I am currently field checking the provided information to ensure nothing was missed in the mapping.
- Attended the Chiques Creek Watershed Alliance and the Chiques Creek Stormwater Team meetings
- Attended the Chapter 102 National Pollutant Discharge Elimination Program training
- Performed inlet inspections of a previous violation in the Florin Hill development. Inlets were all repaired.

Activities:

- Created new projects for the Public Works projects tab under the Borough's website (Bridge Blvd, W. Henry St, and Peach Alley)
- I meet with Steve Gault about being involved with the light signalization project. He showed me the technology behind the project and the potential benefits for the borough.

To: Mayor Bradley, Mount Joy Borough Councilors & Samuel Sulkosky, Borough Manager

From: John Leaman

November 2016 Authority Administrator Report

1. Authority staff completed the installation of the fire hydrant markers for this year. At this point approximately 2/3rds of the system has been completed; the remainder of the hydrant system will receive markers next year to complete the project.
2. The Authority is working on a water system improvement project which will include a new fire hydrant installation in the vicinity of the Mount Joy Sportsmen's Club. The project is being completed by Authority staff.
3. Authority staff repaired a water main break on Terrace Avenue over the Thanksgiving Holiday.
4. In November, I was ask to be a presenter for Susquehanna River Basin Commission's Water Resource Management Workshop. I was one of four water managers presenting to other mangers located within the river basin's area. My presentation was focused on managing water losses and utilizing leak detection.
5. New Water Plant:
 - ARRO Consulting and Authority staff is working with PA DEP for final approval of UV Disinfection System for the project.
 - The Authority has received approval for the project from East Donegal Township.
 - The Authority has received approval for the project from Lancaster County Conservation District.



**BOROUGH OF MOUNT JOY
MEMORANDUM**

TO: Mount Joy Borough Council

FROM: Samuel Sulkosky, Borough Manager

DATE: December 2, 2016

RE: Manager's Report for December 2016

This is my initial Manager's Report. I appreciate the opportunity afforded me by Borough Council to work on behalf of Council, staff and the residents of Mount Joy. The transition period with Borough Manager Scott Hershey was productive and helpful. Borough staff and the Municipal Authority staff have been very accommodating and professional.

LERTA

- The County Commissioners are expected to consider action on the County ordinance in December.

Marietta Avenue Pedestrian Improvements Project

- Work on updating plans with PennDOT is in progress.

Records Disposition/Retention

- Staff will be transferring the records to the Parks building over the winter. Staff has been discussing the use of interns possibly through Millersville University or Elizabethtown College to catalog and organize records.

Rail Enhancements Phase 2 Project

- A meeting will be scheduled the week of December 5-9 with the Borough Manager, Solicitor Cleary and PennDOT's Elizabeth Bonini and Toby Fauver to work out the final details of the Amtrak Station Agreement. Once the Agreement is finalized, a notice to proceed can be issued.
- I have requested of PennDOT to organize a meeting between PennDOT and adjacent property owners.

Jacob Street Bridge Removal Project

- The fully executed agreement with AMTRAK has been received by the Borough. The Borough forwarded on November 30th, to Eli Charchar with Amtrak Engineering, 10 sets of project plans/submissions, a CD of the project and the consultants (HNTB) certification (exhibit D).

Activities:

- I have spent a great deal of time working on the draft 2017 budgets and related items. This included numerous budget meetings/conversations with staff, vendors and Council budget meetings.
- Participated in various other meetings including regular biweekly staff meetings and meetings with the Municipal Authority, Benecon and Union Community Bank.
- I handled 6 RTKL requests.
- Met with MSMJ on a number of occasions concerning economic development issues.
- Met with the Mount Joy Chamber of Commerce.
- Toured the Lancaster County Public Safety Training Center (LCPSTC) and attended an emergency management disaster preparation meeting.
- Met with David Boucher the operations/training officer for the Lancaster County EMA concerning NIMS updates.
- Attended the following meetings: Administration and Finance Committee, Public Safety Committee, Public Works Committee, Planning Commission, MJ Borough EMA, Municipal Authority and Council Budget.
- I have been in contact with Lisa Riggs of the Lancaster County Economic Development Company.

#

Borough of Mount Joy
Lancaster County, Pennsylvania
Resolution No: 30-16

The following meetings will be held from January 1, 2017 through December 31, 2017 in Council Chambers of the Borough Municipal Building, 21 East Main Street, Mount Joy:

Mount Joy Borough Council

First Monday at 7 PM
 Except January 9, July 10 and September 11
 Except November 6, meeting begins at 6 PM

Mount Joy Borough Authority

First Tuesday at 4 PM
 Third Tuesday at 4 PM
 Except July 5 at 4 PM

Council Administration and Finance Committee

Fourth Thursday at 6:30 PM
 Except November 16

Authority Finance Committee

March 1 at 5 PM
 March 22 at 5 PM
 July 12 at 5 PM
 November 1 at 5 PM

Council Public Safety Committee

Fourth Monday at 6:30 PM
 Except December 18

Authority Administration Committee

February 28 at 5 PM
 June 27 at 5 PM
 October 24 at 5 PM

Council Public Works Committee

Second Monday at 6:30 PM
 Except January 16, July 17 and September 18

Zoning Hearing Board

Fourth Wednesday at 7 PM
 Except November 15

Planning Commission

Second Wednesday at 7 PM

DULY ADOPTED this ____ day of _____ 2016, by the Borough Council of the Borough of Mount Joy in lawful session duly assembled.

BOROUGH OF MOUNT JOY
 Lancaster County, Pennsylvania

Attest: _____
 (Assistant) Secretary

By: _____
 (Vice) President Borough Council

[BOROUGH SEAL]

BOROUGH OF MOUNT JOY

Lancaster County, Pennsylvania

RESOLUTION NO. 31-16

A RESOLUTION OF BOROUGH COUNCIL OF THE BOROUGH OF MOUNT JOY, LANCASTER COUNTY, PENNSYLVANIA, REESTABLISHING AND AMENDING FEES TO BE CHARGED IN CONNECTION WITH THE ADMINISTRATION OF THE STORM WATER MANAGEMENT ORDINANCE, THE MOUNT JOY BOROUGH PROPERTY MAINTENANCE CODE AND FOR THE FILING OF OTHER APPLICATIONS, PERMITS, LICENSES, COPYING AND OTHER ADMINISTRATIVE FEES.

WHEREAS, the Borough incurs costs in the administration of its Property Maintenance Ordinance, Storm Water Management Ordinance, and Street and Sidewalk Ordinance; and

WHEREAS, Borough Council believes that it is desirable to establish fees in order to recover the costs incurred by the Borough in the processing of applications, conduct of hearings, and administration of construction and developments, and Council desires to establish such fees and costs.

NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED by Borough Council of the Borough of Mount Joy, Lancaster County, Pennsylvania, as follows:

Section 1. Fees related to Permits under the Mount Joy Borough Property Maintenance Code.

The following fees shall be paid by all applicants for the following types of permits or requests related to the administration of the Property Maintenance Code:

Motor Vehicle Storage Permit Application Fee- \$80.00

Rental License Late Fee- \$25.00

Section 2. Appeal Fees From Decisions of the Code Official under the Property Maintenance Code, or From Any Disruptive Conduct Report.

Each appeal to Borough Council from a decision of the Code Official in the administration of the Property Maintenance Code or from the issuance of a Disruptive Conduct Report issued by a police officer under Chapter 9 of the Property Maintenance Code shall be accompanied by a fee in the amount of **\$200.00** to cover administrative costs associated with the hearing on the request. A stenographic record of the proceedings shall be kept. The appearance fee for a stenographer shall be borne or reimbursed to the Borough entirely by the person or entity requesting approval. The Borough's invoice for the appearance fee of the stenographer shall be payable within thirty (30) days. The cost of the original transcript shall be paid by the Borough if the transcript is ordered by the Borough or shall be paid by the person or entity appealing from the decision of the Borough if such appeal is made, and in either event the cost of additional copies shall be paid by the person or entity requesting such copy or copies. In all other cases, the party requesting the original transcript shall bear the cost thereof.

Section 3. Appeal Under The Stormwater Management Ordinance.

Each appeal to Borough Council from any determination, decision, or action of the enforcement officer or Borough Engineer in the administration and enforcement of the Storm Water Management Ordinance shall be accompanied by a fee in the amount of **\$200.00** to cover administrative costs associated with the hearing on the request. A stenographic record of the proceedings shall be kept. The appearance fee for a stenographer shall be borne or reimbursed to the Borough entirely by the person or entity requesting approval. The Borough's invoice for the appearance fee of the stenographer shall be payable within thirty (30) days. The cost of the original transcript shall be paid by the Borough if the transcript is ordered by the Borough or shall be paid by the person or entity appealing from the decision of the Borough if such appeal is made, and in either event the cost of additional copies shall be paid by the person or entity requesting such copy or copies. In all other cases, the party requesting the original transcript shall bear the cost thereof.

Section 4. Appeals Under Local Agency Law.

Every request for a hearing under the Local Agency Law, 2 Pa.C.S. §551 et seq., for which the Borough has not established a specific fee by other resolution or ordinance, shall be accompanied by a fee in the amount of **\$300.00**. A stenographic record of the proceedings shall be kept. The appearance fee for a stenographer shall be borne or reimbursed to the Borough entirely by the person or entity requiring a hearing. The Borough's invoice for the appearance fee of the stenographer shall be payable within thirty (30) days. The cost of the original transcript shall be paid by the Borough if the transcript is ordered by the Borough or shall be paid by the person or entity appealing from the decision of the Borough if such appeal is made, and in either event the cost of additional copies shall be paid by the person or entity requesting such copy or copies. In all other cases, the party requesting the original transcript shall bear the cost thereof.

Section 5. Fee Payable at Time of Application or Appeal. No application, appeal, request for hearing, or other matter shall be considered complete unless the required fee is included and, where applicable, the required escrow is posted. The filing of the application, appeal, request for hearing or other matter shall be considered an implied agreement to pay all fees imposed by this Resolution.

Section 6. Miscellaneous Fees.

Copy of Zoning Ordinance w/ Map -	\$40.00
Copy of Zoning Ordinance -	\$30.00
Copy of Zoning Map Black & White –	\$15.00
Copy of Zoning Map Color –	\$25.00
Copy of Subdivision & Land Development Ordinance -	\$25.00
Copy of Storm Water Management Ordinance -	\$25.00
Copy of Mount Joy Borough Code -	\$110.00
Copy of Mount Joy Borough Budget -	\$20.00
Copies (no color copies will be provided)	\$.30 per side

Section 7. Other Permits, Licenses, and/or Administrative Fees.

Temporary Street or Sidewalk Obstruction Permit -	\$70.00
Memorial Park Refundable Wedding Deposit -	\$100.00
Refundable Key Deposit (ie., parks sheds, gazebo) -	\$10.00
Refuse/Recycling Final-	\$10.00

Section 8. Return of Fees.

No part of any fee established by this Resolution or any prior resolution establishing fees is refundable

Section 9. Specific Repeals. The following fees which were previously established are hereby repealed:

Tax Certification-	\$15.00
Duplicate Tax Bill-	\$10.00
Recycling Bins-	\$ 8.95

Section 10. Repeals and Reaffirmation of Other Fees.

All provisions of Borough resolutions establishing fees for the items set forth in this Resolution are hereby repealed to the extent that they are inconsistent with the fees established by this Resolution. All Borough Resolutions imposing fees for items which are not addressed in this Resolution shall continue in full force and effect.

Section 11. Reservation of Rights.

Borough Council reserves the right to revise the fees in this Resolution at any time by resolution.

Section 12. Severability.

In the event any provision, section, sentence, clause, or part of this Resolution shall be held to be invalid, illegal, or unconstitutional by a court of competent jurisdiction, such invalidity, illegality, or unconstitutionality shall not affect or impair the remaining provisions, sections, sentences, clauses, or parts of this Resolution, it being the intent of Borough Council that the remainder of the Resolution shall be and shall remain in full force and effect.

Section 13. Effective Date.

This Resolution shall take effect and be in force on January 1, 2017.

DULY ADOPTED this _____ day of _____, 2016, by
Borough Council of the Borough of Mount Joy, Lancaster County, Pennsylvania, in
lawful session duly assembled.

BOROUGH OF MOUNT JOY
Lancaster County, Pennsylvania

Attest: _____
(Assistant) Secretary

By: _____
(Vice) President Borough Council

[BOROUGH SEAL]

BOROUGH OF MOUNT JOY
Lancaster County, Pennsylvania
RESOLUTION NO. 33-16

A RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF MOUNT JOY,
 LANCASTER COUNTY, PENNSYLVANIA, APPOINTING AND/OR REAPPOINTING
 MEMBERS OF VARIOUS BOARDS, COMMISSIONS AND POSITIONS WITHIN THE
 BOROUGH ORGANIZATION.

WHEREAS, the Borough of Mount Joy has appointed persons to various positions whose terms expire as of the January 1, 2017;

WHEREAS, Borough Council acknowledges the expiration of these terms;

WHEREAS, Borough Council desires to appoint persons/firms to fill the positions which will expire;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Mount Joy, Lancaster County, Pennsylvania, as follows:

The Council of the Borough of Mount Joy, pursuant to the Municipality Authorities Act, appoints John D. Rebman, as a member of the Mount Joy Borough Authority, who shall hold office until January, 2022.

The Council of the Borough of Mount Joy appoints or reappoints, as the case may be, the following individuals and firms to the positions for the terms as presented hereinafter:

Vacancy Board	Robert R. Jerman	1 Year	Term expires 1/1/2018
Engineer	ARRO Consulting	1 Year	Term expires 1/1/2018
Borough Planning Commission	John D. Rebman	4 Years	Term expires 1/1/2021
Zoning Hearing Board	Cindy Jerman	5 Years	Term Expires 1/1/2022
Zoning Hearing Board Alternate	Mike Melhorn	5 Years	Term expires 1/1/2022
Civil Service Commission	David Eichler	6 Years	Term expires 1/1/2023
Civil Service Commission Alternate	Jeffrey Bare	6 Years	Term expires 1/1/2023
HIPAA Officer	Lindsey Edgell	2 years	Term expires 1/1/2019
Building Codes Appeals Board Rep.	Robert Marker	4 years	Term expires 1/1/2021

DULY ADOPTED this 5th day of December, 2016, by the Borough Council of the Borough of Mount Joy in lawful session duly assembled.

Attest: _____
 (Assistant) Borough Secretary

 Council (Vice) President

[BOROUGH SEAL]

BOROUGH OF MOUNT JOY

Lancaster County, Pennsylvania

RESOLUTION NO. 32-16

A RESOLUTION OF MOUNT JOY BOROUGH COUNCIL PURSUANT TO SECTION 493.1(B) OF THE LIQUOR CODE REQUESTING EXEMPTION FROM SECTION 493(34) OF THE LIQUOR CODE, 47 P.S. §4-493(34).

WHEREAS, Borough Council has enacted the Mount Joy Borough Noise Control Ordinance, Ordinance No. 4-10, which is codified as Chapter 170, Noise, of the Code of Ordinances; and

WHEREAS, the Borough desires that a specific area of Mount Joy Borough, being all of the land within the municipal boundaries of the Borough, be exempt from Section 493(34) of the Liquor Code, 47 P.S. §4-493(34) regarding amplified music being heard off licensees property and, instead, desires to enforce the provisions of the Noise Control Ordinance in such area.

NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED by Borough Council of the Borough of Mount Joy, Lancaster County, Pennsylvania, as follows:

Section 1. The foregoing background recitals are incorporated into and made a substantive portion of this Resolution.

Section 2. In accordance with Section 493.1(b) of the Liquor Code, 47 P.S. §4-493.1(b), Borough Council of Mount Joy Borough, Lancaster County, Pennsylvania, hereby certifies that the Mount Joy Borough Noise Control Ordinance is in effect and is applicable to amplified music.

Section 3. Borough Council of Mount Joy Borough, Lancaster County, Pennsylvania, hereby approves the filing of a Petition with the Pennsylvania Liquor Control Board to exempt certain specific areas of the Borough, being all of the land within the municipal boundaries of the Borough, as defined on the map attached hereto as Exhibit "A" and incorporated herein, from Section 493(34) of the Liquor Code, 47 P.S. §4-493(34) regarding amplified music being heard off licensees property.

Section 4. Borough Council of Mount Joy Borough hereby states its intention to enforce the provisions of the Mount Joy Borough Noise Control Ordinance relative to amplified music being heard off licensees property if the Pennsylvania Liquor Control Board grants the Petition.

Section 5. In the event any provision, section, sentence, clause or part of this Resolution shall be held to be invalid, illegal or unconstitutional by a court of competent jurisdiction, such invalidity, illegality or unconstitutionality shall not affect or impair the remaining provisions, sections, sentences, clauses or parts of this Resolution, it being the intent of Borough Council that the remainder of the Resolution shall be and shall remain in full force and effect.

Section 6. This Resolution shall take effect and be in force immediately and replaces Resolution 29-16.

DULY ADOPTED this _____ day of _____, 2016, by Borough Council of the Borough of Mount Joy, Lancaster County, Pennsylvania, in lawful session duly assembled.

BOROUGH OF MOUNT JOY
Lancaster County, Pennsylvania

Attest: _____ By: _____
(Assistant) Secretary (Vice) President
Borough Council

[BOROUGH SEAL]

**PETITION OF THE BOROUGH OF MOUNT JOY,
LANCASTER COUNTY, PENNSYLVANIA, FOR EXEMPTION
FROM SECTION 493(34) OF THE LIQUOR CODE REGARDING AMPLIFIED MUSIC**

AND NOW comes the Borough of Mount Joy, Lancaster County, Pennsylvania (the "Borough"), and makes the following Petition to the Pennsylvania Liquor Control Board ("PLCB") for an exemption from the Section 493(34) of the Liquor Code regarding amplified music being heard off the licensees property for a specific area, being all of the land within the municipal boundaries of Mount Joy Borough, pursuant to Section 493.1(b) of the Liquor Code, 47 P.S. §4-493.1(b), and in support thereof states as follows:

1. By Ordinance No. 4-10, codified as Chapter 170, Noise, of the Mount Joy Borough Code of Ordinances, Mount Joy Borough Council enacted the Mount Joy Borough Noise Control Ordinance,. A true and correct copy of the Noise Control Ordinance is attached hereto as Exhibit "A" and incorporated herein.

2. Borough Council adopted Resolution No. 33-16 at a public meeting on December 5, 2016, in support of this Petition for an exemption from the PLCB regulations regarding amplified music off licensed premises and to instead allow the Borough to enforce the Noise Ordinance in place of Section 493(34) of the Liquor Code, 47 P.S. §4-493(34). A true and correct copy of the said Resolution, in which Borough Council has indicated its intent to enforce the Noise Control Ordinance if the PLCB grants this Petition, is attached hereto as Exhibit "B" and incorporated herein.

3. A complete written description of the boundary lines for the area proposed for exemption from Section 493(34) of the Liquor Code regarding amplified music being heard off the licensees property is attached hereto as Exhibit "C" and incorporated herein.

4. A copy of a geographical map, including the designated boundary lines of the area which is proposed to be exempted from Section 493(34) of the Liquor Code regarding amplified music being heard off the licensees property within the boundaries of Mount Joy Borough is attached hereto as Exhibit "D" and incorporated herein.

5. The Borough proposes that the Mount Joy Borough Municipal Building, 21 East Main Street, Mount Joy, Pennsylvania 17552, be the location within the area proposed to be

exempted from Section 493(34) of the Liquor Code regarding amplified music being heard off the licensees property for the public hearing which the Liquor Code requires be held.

6. The local newspaper of general circulation that satisfies the requirements of the Sunshine Act, 65 Pa. C.S. Chapter 7 (relating to open meetings) for the announcement by notice of the required public hearing by the PLCB is the *LNP*, a daily newspaper published by LNP Media Group, Inc. The address to which legal notices may be delivered is: 8 West King Street, P. O. Box 1328, Lancaster, Pennsylvania 17608-1328.

WHEREFORE, Petitioner Mount Joy Borough, Lancaster County, Pennsylvania, respectfully requests the Pennsylvania Liquor Control Board approve this Petition to exempt the area of Mount Joy Borough described in the written description and map attached hereto as Exhibits C and D from Section 493(34) of the Liquor Code regarding amplified music being heard off the licensees property after holding the appropriate hearing as required by the Liquor Code.

BOROUGH OF MOUNT JOY
Lancaster County, Pennsylvania

Attest: _____ By: _____
(Assistant) Secretary (Vice) President
Borough Council

[BOROUGH SEAL]

**CHAPTER 170, NOISE, OF THE MOUNT JOY BOROUGH CODE
OF ORDINANCES**

EXHIBIT C

Written Description of the Boundary Lines for the Area Proposed for Exemption

All of the land within the corporate limits of Mount Joy Borough, Lancaster County, Pennsylvania. Mount Joy Borough is bounded by Rapho Township, Mount Joy Township, and East Donegal Township, all of Lancaster County, Pennsylvania.



**BOROUGH OF MOUNT JOY
PUBLIC WORKS DEPARTMENT
MEMORANDUM**

TO: Sam Sulkosky, Borough Manager

FROM: Dennis Nissley, Public Works Director

DATE: December 1, 2016

RE: Public Works Department Activities for November, 2016

Following is a list of activities for the Public Works Department for November, 2016:

- Parks – Leaf cleanup
- Parks – Equipment service and Maintenance
- Parks – Remove old play equipment
- Parks – Park/playground inspections
- Parks – Install property markers
- Parks – Attend Bio control class by PSU
- Streets – Leaf Collection
- Streets - Inlet repairs
- Signs – Replacement and repairs as needed
- Equipment – Routine Maintenance
- Compost Site – Material management
- Compost Site – Provide staffing for open times
- Attend various staff meetings
- Attend Chiques Creek Reinvisioned, Management & Municipal Team meetings
- Attend Winter Weather Hazards course at County Training Center
- Attend DEP Chapter 102 Post Construction Stormwater Management course
- Meet with SRBC and ARRO about watersheds and BMP's
- Review and prepare budgets
- Prepare for voting at Florin Station and Borough Office