

Mount Joy Borough Authority
Regular Monthly Meeting
September 4, 2018
Minutes

The Mount Joy Borough Authority held its regular meeting on this date in the Council Chambers of the Borough Offices Building. Present were Chairman Rebman, Mr. Derr, Mr. Hiestand, Mr. Hamm and Mr. Metzler. Also present were Angie Fenicle, John Leaman and Joseph Ardini, Matt Warfel from ARRO Consulting and Mike Davis from Barley Snyder. Chairman Rebman called the meeting to order at 4:00 PM.

Public Input Period

Mr. Robert Golicher from 6 New Street, Mount Joy, was present with nothing to report.

Consulting Engineer Report

Mr. Warfel was present to provide an update on the following projects:

South Jacob Street Water Treatment Plant and Well 3 Site – Mr. Warfel highlighted the areas of progress the last two weeks. Mr. Warfel, Authority Board and staff again discussed extra painting that will need to take place from the blasting. Mr. Warfel stated that no documents have been received from the painting company specifying the products or the additional cost. The Authority Board stressed that additional cost should not be the responsibility of the Authority as these specifications should have been listed in the bidding price. ARRO was instructed to draft a letter to the contractor regarding the Authority's position relating to the painting. Mr. Derr asked when the Authority will receive an updated construction schedule with the corrected start-up date. Mr. Warfel replied that ARRO has been requesting this document, however, have not yet received one. Mr. Warfel stated that the request will again be relayed at the September 11th progress meeting.

Authority Manager Report

Mr. Leaman updated the Board on the 457B Defined Contribution Pension Plan: Mr. Leaman stated that staff is working with TRA on a few remaining issues with the new Defined Contribution Plan. A meeting is scheduled for September 20th for Mr. Stacy Heistand to meet with the employees to discuss the new investment options of which the investment options listing was distributed to all employees to review prior to the meeting.

Mr. Leaman informed the Board that Mr. Shawn Younger started at the Carmany Road Water Plant on August 27th.

Mr. Leaman stated that he had the opportunity to briefly talk with representatives from Verizon, Sprint, AT&T and Lancaster County 911 regarding the tank painting project slated for 2019. A meeting will be scheduled late September or early October to have the representatives present to discuss the project with Mr. Doug DeClerck and ARRO Consulting.

Mr. Leaman informed the Board that he met with Mount Joy Township Manager, Mr. Justin Evans to discuss the existing water and sewer agreements between the Township and the Authority. It was stated that Mr. Evans will discuss at the Mount Joy Township Board Meeting on September 17th.

Mr. Leaman informed the Board that he has been in contact with Ms. Nancy Hess to look at the Construction Laborer job description and pay scale.

Mr. Leaman noted that he received the renewal rates for Health Care Insurance from Capital Blue Cross. It was stated that the insurance rates will increase \$44,000 due to Labor Industry changing the age band charts.

Mr. Leaman, the Board and staff had a discussion for the right of first refusal for the jury property. Mr. Leaman stated that he provided a copy of the agreement to the Borough. Mr. Sam Sulkosky is to advertise the joint executive session for both the Borough Council and Authority Board on September 10th at 5:30 PM.

Mr. Leaman, the Board and staff had a discussion on the tiny homes that was presented to the Borough. Upon discussion, staff will report back to the Board when more information becomes available for the Authority to make decisions on water and sewer EDU's.

Mr. Leaman briefly discussed with the Board the 2016 Construction Fund balance related to the South Jacob Street Water Plant. Mr. Leaman noted that the fund received approximately \$90,000 in interest so far.

Assistant Authority Manager Report

Mr. Ardini informed and updated the Board on issues and statuses for the construction department:

- Staff completed the watermain work on Chestnut Street and the boil water notice was lifted for the nine properties last Friday.
- Staff is still assisting with hydrant flushing, they are finishing with section c and will then start section d.
- The sewer lateral boring installation for 1155 East Main Street was completed. The plumber will be working on installing the pipe from the boring to the house.
- Staff has been adjusting valve boxes for New Haven Street repaving.

Mr. Ardini informed and updated the Board on issues and statuses for the water system:

- Staff participated in a DEP webinar for the new Disinfections Requirements Rule (DRR) that will take affect January 1, 2019. Staff is required to submit a site sampling plan by October 29, 2018.
- Staff is reviewing the new rules and regulations adopted by PA DEP that were published in the PA Bulletin. It was stated that the Authority will be invoiced an annual fee dependent upon the population of our service area. PA DEP will reevaluate these fees every three years.
- The plant fared well during the storm event this past weekend.

Mr. Ardini informed and updated the Board on issues and statuses for the wastewater system:

- Staff televised a possible depression on Strickler Road that was reported by property owner. Staff found no issues with the pipe and reported to Rapho Township. The Township will be investigating.
- Staff has been busy after the storm event this past weekend, the plant fared well with one issue with the UV tank of which high waters damaged a row of UV lights. Staff is working on getting pricing for replacement.

Mr. Ardini stated that the Authority will need to purchase nutrient credits as staff is seeing the increase of discharge this year due to the significant rain fall. PA DEP allows municipalities to purchase total nitrogen credits to offset the allowable amount assigned. Mr. Ardini stated that in the last six years, the Authority has been below their threshold. The Board authorized Mr. Ardini to pursue the necessary steps to secure additional credits.

Mr. Ardini informed and updated the Board on other related topics:

- This quarter's meter readings have been completed, administration staff is generating work orders.

Business Manager Report

Mrs. Fenicle provided the Board with a year to date budget comparison for review.

Minutes of the Previous Meeting

A **MOTION** was made by Mr. Metzler and a second by Mr. Hamm to approve the August 7, 2018 meeting minutes as presented; motion carried.

Unfinished Business

There was no unfinished business to discuss.

New Business

A **MOTION** was made by Mr. Metzler and a second by Mr. Hamm to approve change order #1 for Garden Spot electrical (contract No. 2) request to increase the contract amount by \$5,896.00 for the South Jacob Street Water Treatment Plant and Well 3 as recommended by ARRO Consulting's letter dated August 28, 2018; motion carried.

A **MOTION** was made by Mr. Derr and a second by Mr. Metzler to approve and sign the agreement with M2 Construction for the Carmany Road Water Plant Nitrate Units Resin Replacement Project and to authorize Mr. John Leaman to sign all related documents to this project on behalf of the Authority; motion carried.

Any Other Matter Proper to Come Before the Authority

There was no other matter proper to come before the Authority.

Authorization to Pay Bills

A **MOTION** was made by Mr. Metzler and a second by Mr. Hiestand to approve the attached Requisition No. 9 as follows: \$38,650.59 for the Water Operating Fund and \$60,263.39 for the Sewer Operating Fund; motion carried.

A **MOTION** was made by Mr. Metzler and a second by Mr. Hiestand to approve the attached Requisition No. WBRI 18-14 from the Water Bond Redemption and Improvement Fund in the amount of \$1,039.31; motion carried.

A **MOTION** was made by Mr. Hiestand and a second by Mr. Metzler to approve the attached Requisitions No. 31 from the 2016 Construction Fund in the amount of \$15,761.56; motion carried.

Adjournment

There being no further business, a **MOTION** was made by Mr. Derr and seconded by Mr. Hiestand to adjourn; motion carried and the meeting adjourned at 5:40 PM.

Respectfully submitted,

John A. Hiestand
Secretary