

Mount Joy Borough Authority  
Regular Monthly Meeting  
September 7, 2021  
Minutes

The Mount Joy Borough Authority held its regular meeting on this date in the Council Chambers of the Borough Office Building. Present were Vice-Chairman Derr, Mr. Metzler, Mr. Ruffini, and Mr. Melhorn. Also present were Angie Fenicle, Joe Ardini and Scott Kapcsos and, Mike Davis from Barley Snyder. Mr. Rebman was absent. Vice-Chairman Derr called the meeting to order at 4 PM.

**Public Input Period**

No one from the public was present.

**Authority Manager Report**

Mr. Ardini provided a written report and highlighted the following:

Mr. Ardini provided an update on the Water Resource Plan for Well #3: The staff gauge has been placed in the creek by ARRO and Authority staff. Mr. Ardini noted that he received one of the four letters that were sent to property owners asking for access to their private wells for monitoring.

Mr. Ardini informed the Board that the office copy machine contract that is cost shared with the Borough will expire in November. Staff met with representative from two copy machine distributors and another meeting is scheduled this week.

Mr. Ardini informed the Board that Mr. Jeff Shatzer has provided renewal health care information. Staff is currently reviewing the options as UPMC no longer offers the plan the Authority currently has.

Mr. Ardini informed the Board that staff has taken action to restrict a resident of Mount Joy from entering property owned by the Authority.

**Operation Manager Report**

Mr. Kapcsos provided a written report and highlighted the following:

Mr. Kapcsos informed the Board that staff made an emergency repair to a sewer main that runs from Pine Street toward North Barbara Street.

Mr. Kapcsos informed the Board that staff repaired three water service lines on Heatherwood, Thoreau Drive and Park Avenue.

Mr. Kapcsos informed the Board that the Water Street Water Main Replacement Project will start on September 20<sup>th</sup>.

Mr. Kapcsos stated that despite the amount of rainfall that was received from the storm, all our properties have held up well.

Mr. Kapcsos informed the Board that Mr. Shawn Younger has completed his license requirements a few months back, however, needed to complete his years of service; he has done so and has applied for his water operator's license.

Mr. Kapcsos informed the Board that staff continues to handle a customer dispute on water usage and a possible leak on Midland Circle. Mr. Kapcsos also made the Board aware that staff continues to work with customers with balances and has collected \$95,000 of the \$208,000 outstanding.

**Business Manager Report**

Mrs. Fenicle informed the Board that Trout CPA will be starting the five-year projection analysis on November 3<sup>rd</sup>.

### **Minutes of the Previous Meeting**

A **MOTION** was made by Mr. Metzler and a second by Mr. Melhorn to approve the August 3, 2021, meeting minutes as presented; motion carried.

### **Unfinished Business**

There was no unfinished business to discuss.

### **New Business**

A **MOTION** was made by Mr. Metzler and a second by Mr. Ruffini to approve the 2022 Minimum Municipal Obligation for the Authority's Pension Plan; motion carried.

A **MOTION** was made by Mr. Metzler and a second by Mr. Melhorn to approve Resolution No. 8-2021 to amend the record retention policy for Mount Joy Borough Authority; motion carried.

A **MOTION** was made by Mr. Melhorn and a second by Mr. Ruffini to approve Resolution No. 9-2021 to authorize the disposition of public records as set forth in the Municipal Records Manual; motion carried.

A **MOTION** was made by Mr. Metzler and a second by Mr. Ruffini to approve Florin Hill revised Water and Sanitary Sewer Improvement Plans for Phase 1 and 2B, Blocks F and M as recommended by ARRO Consulting's letter dated November 11, 2020; motion carried.

A **MOTION** was made by Mr. Melhorn and a second by Mr. Ruffini to approve KRM Ventures LP Lot 3 Water and Sewer Construction Plan as recommended by ARRO Consulting's letter dated August 23, 2021; motion carried.

### **Any Other Matter Proper to Come Before the Authority**

There was no other matter proper to come before the Authority.

### **Authorization to Pay Bills**

A **MOTION** was made by Mr. Metzler and a second by Mr. Melhorn to approve the attached Requisition No. 9 as follows: \$76,331.75 for the Water Operating Fund and \$93,281.37 for the Sewer Operating Fund; motion carried.

A **MOTION** was made by Mr. Metzler and a second by Mr. Ruffini to approve the attached Requisition No. WBRI 21-15 in the amount of \$11,367.92 from the Water Bond Redemption and Improvement Fund; motion carried.

### **Adjournment**

There being no further business, a **MOTION** was made by Mr. Ruffini and seconded by Mr. Metzler to adjourn; motion carried, and the meeting adjourned at 4:49 PM.

Respectfully submitted,

J. Michael Melhorn  
Secretary